ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
   a. form used is other than the prescribed format which can be downloaded only at www.ps- philgeps.gov.ph and;
   b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
   a. Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019 _DBM_Central Office, APP2019 _DBM_Region IVA).
   b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website . Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy.All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

*Note: Consistent with **Memorandum Circular No. 2018-1 dated May 28, 2018** the APP-CSE for FY 2019 must be submitted on or before **August 31, 2018** .*

Department/Bureau/Office: MARINDUQUE STATE COLLEGE
Region: IV-B
Address: PANFILO P. MANGUERA SR. RD., TANZA, BOAC, MARINDUQUE

Agency Account Code: Z101
Organization Type:

Contact Person: DR. DIOSDADO P. ZULUETA
Position: BAC CHAIRPERSON
E-mail : mscbac2011@gmail.com
Telephone/Mobile Nos: 042-332-2863

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
Pesticides or Pest Repellents																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	139.36	0.00
Solvents																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	74	6	4	84	3,695.33		2		2	87.98	2		2	4	175.97				0	0.00	90.00	43.99	3,959.28
Color Compounds and Dispersions																										
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	14	2	2	18	443.29		1	2	3	73.88	1			1	24.63	1			1	24.63	23.00	24.63	566.43
Films																										
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	737.24	0.00
5	13111201-CF-P02	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
Paper Materials and Products																										
7	14111525-CA-A01	CARTOLINA, assorted colors	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	72.78	0.00
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	682.24	0.00
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,029.60	0.00
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	765.44	0.00
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	596.80	0.00
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,034.80	0.00

14	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	670.70	0.00
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	32.22	0.00
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	56.06	0.00
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	20		2	22	912.91	60		5	65	2,697.24				0	0.00				0	0.00	87.00	41.50	3,610.15
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	12.04	0.00
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream				0	0.00				0	0.00				0	0.00				0	0.00	0.00	132.37	0.00
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.75	0.00
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	88	20	16	124	14,199.79	2	5		7	801.60				0	0.00				0	0.00	131.00	114.51	15,001.39
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	923	20	21	964	125,299.95	115		8	123	15,987.44				0	0.00				0	0.00	1,087.00	129.98	141,287.39
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17.35	0.00
24	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	4	5		9	865.80				0	0.00				0	0.00				0	0.00	9.00	96.20	865.80
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	48.78	0.00
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	53	6		59	4,172.48	17		6	23	1,626.56				0	0.00				0	0.00	82.00	70.72	5,799.04
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	11		5	16	1,630.72	5		3	8	815.36				0	0.00				0	0.00	24.00	101.92	2,446.08
28	14111704-TT-P01	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	48			48	3,139.97				0	0.00				0	0.00				0	0.00	48.00	65.42	3,139.97
Batteries and Cells and Accessories																											
29	26111702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	11	30		41	808.88				0	0.00				0	0.00				0	0.00	41.00	19.73	808.88
30	26111702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	7	22		29	565.50				0	0.00				0	0.00				0	0.00	29.00	19.50	565.50
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	88.40	0.00
Manufacturing Components and Supplies																											
32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	85	15	5	105	5,021.02	8	2	2	12	573.83			2	2	95.64		2		2	95.64	121.00	47.82	5,786.12
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	20.68	0.00
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	96	12	2	110	2,205.63				0	0.00				0	0.00				0	0.00	110.00	20.05	2,205.63
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.20	0.00
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	55.12	0.00
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	12	3		15	1,599.00		2		2	213.20				0	0.00				0	0.00	17.00	106.60	1,812.20
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.20	0.00
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	218	16	28	262	2,384.20	40	5	1	46	418.60	1	1	1	3	27.30	1	1	1	3	27.30	314.00	9.10	2,857.40
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	18	1		19	345.80		1		1	18.20				0	0.00				0	0.00	20.00	18.20	364.00
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	50.96	0.00
Heating and Ventilation and Air Circulation																											
42	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	974.48	0.00
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,192.88	0.00
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	3			3	3,019.16				0	0.00				0	0.00				0	0.00	3.00	1,006.39	3,019.16
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	4			4	2,678.62				0	0.00				0	0.00				0	0.00	4.00	669.66	2,678.62
Lighting and Fixtures and Accessories																											
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	40.56	0.00
47	39101628-LB-L01	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	72.49	0.00
Measuring and Observing and Testing Equipment																											
48	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	2			2	30.95				0	0.00				0	0.00				0	0.00	2.00	15.48	30.95
Cleaning Equipment and Supplies																											
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	6			6	516.36				0	0.00				0	0.00				0	0.00	6.00	86.06	516.36

50	47131604-BR-S01	BROOM, soft (tambo)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	130.00	0.00
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	30.58	0.00
52	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.60	0.00
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23.92	0.00
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.01	0.00
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.43	0.00
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	122.98	0.00
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	24.84	0.00
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	269.36	0.00
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	87.36	0.00
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,911.00	0.00
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	145.60	0.00
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	110.24	0.00
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	49.69	0.00
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	6			6	617.76				0	0.00				0	0.00				0	0.00	6.00	102.96	617.76
65	47121701-TB-P02	TRASHBAG, plastic, transparent	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	139.88	0.00
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	1			1	23.59				0	0.00				0	0.00				0	0.00	1.00	23.59	23.59
Information and Communication Technology (ICT) Equipment and Devices and Accessories																											
67	43211507-DCT-03	Desktop Computer, branded	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39,208.00	0.00
68	43202003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	45			45	980.46				0	0.00				0	0.00				0	0.00	45.00	21.79	980.46
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,724.80	0.00
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	4			4	1,106.56		2		2	553.28		2		2	553.28				0	0.00	8.00	276.64	2,213.12
71	43211503-LCT-02	Laptop Computer, branded	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	35,916.40	0.00
72	43211708-MO-O01	MOUSE, optical, USB connection type	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	134.99	0.00
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	33,131.28	0.00
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,995.52	0.00
75	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
76	N/A	PRINTER, LASER, Color	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
77	N/A	PRINTER, Inkjet, Monochrome	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
78	N/A	PRINTER, Inkjet, Color	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
79	N/A	Hub/Switches	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
80	N/A	Network Routers	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
81	N/A	Wireless Access Point	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Equipment and Accessories and Supplies																											
82	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	4			4	102.71		3		3	77.03				0	0.00				0	0.00	7.00	25.68	179.74
83	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	21		2	23	174.14	27		2	29	219.56			2	2	15.14		2		2	15.14	56.00	7.57	423.99
84	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13.40	0.00
85	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	20.55	0.00
86	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	34		2	36	1,422.72	27		2	29	1,146.08			2	2	79.04		2		2	79.04	69.00	39.52	2,726.88
87	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	97	17	13	127	2,229.51	66	3	3	72	1,263.97	1	1	1	3	52.67	1			1	17.56	203.00	17.56	3,563.71
88	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	270			270	18,841.68				0	0.00				0	0.00				0	0.00	270.00	69.78	18,841.68
89	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	68.64	0.00
90	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	408.14	0.00
91	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	518.08	0.00

92	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	738.40	0.00
93	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	30.49	0.00
94	44121506-EN-M01	ENVELOPE, MAILING,white, 80gsm (-5%)	box	3			3	985.92				0	0.00				0	0.00				0	0.00	3.00	328.64	985.92
95	44121504-EN-W01	ENVELOPE, mailing, white, with window	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	410.80	0.00
96	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	20			20	222.14	1			1	11.11				0	0.00				0	0.00	21.00	11.11	233.25
97	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	20		2	22	1,736.13				0	0.00				0	0.00				0	0.00	22.00	78.92	1,736.13
98	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	70.61	0.00
99	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	12.48	0.00
100	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	16.64	0.00
101	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	253.29	0.00
102	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	291.20	0.00
103	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	171.08	0.00
104	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	213.72	0.00
105	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	746.72	0.00
106	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	217.36	0.00
107	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	279.64	0.00
108	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	45	10	10	65	3,371.89	50			50	2,593.76				0	0.00				0	0.00	115.00	51.88	5,965.65
109	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	162	10	37	209	8,694.40	85	10	25	120	4,992.00	10			10	416.00				0	0.00	339.00	41.60	14,102.40
110	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	59	16	13	88	3,276.42	74			74	2,755.17				0	0.00				0	0.00	162.00	37.23	6,031.58
111	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	469	36	204	709	7,307.24	15			15	154.60				0	0.00				0	0.00	724.00	10.31	7,461.83
112	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	25		12	37	381.34	15		12	27	278.27				0	0.00				0	0.00	64.00	10.31	659.61
113	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.31	0.00
114	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	108	48		156	1,505.59		24		24	231.63				0	0.00				0	0.00	180.00	9.65	1,737.22
115	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	14			14	135.12				0	0.00				0	0.00				0	0.00	14.00	9.65	135.12
116	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	2			2	19.30				0	0.00				0	0.00				0	0.00	2.00	9.65	19.30
117	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	61		3	64	382.72	29		2	31	185.38			2	2	11.96		2		2	11.96	99.00	5.98	592.02
118	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	56		3	59	751.66	32		2	34	433.16			2	2	25.48		2		2	25.48	97.00	12.74	1,235.78
119	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	42	18	6	66	1,372.11	25	5		30	623.69	1	5		6	124.74	1			1	20.79	103.00	20.79	2,141.33
120	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	201.64	0.00
121	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	2			2	193.44				0	0.00				0	0.00				0	0.00	2.00	96.72	193.44
122	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	27.66	0.00
123	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	2			2	23.55				0	0.00				0	0.00				0	0.00	2.00	11.77	23.55
124	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	12	18		30	822.12	5			5	137.02				0	0.00				0	0.00	35.00	27.40	959.14
125	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	2			2	956.76				0	0.00				0	0.00				0	0.00	2.00	478.38	956.76
126	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	1	1		2	374.40	2			2	374.40				0	0.00				0	0.00	4.00	187.20	748.80
127	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	3	6		9	1,187.60				0	0.00				0	0.00				0	0.00	9.00	131.96	1,187.60
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	22	6	1	29	452.40	20			20	312.00				0	0.00				0	0.00	49.00	15.60	764.40
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	33			33	2,711.28	10		6	16	1,314.56				0	0.00				0	0.00	49.00	82.16	4,025.84
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	1			1	878.80				0	0.00				0	0.00				0	0.00	1.00	878.80	878.80
131	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	7			7	127.25				0	0.00				0	0.00				0	0.00	7.00	18.18	127.25

132	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	2	1		3	167.48				0	0.00				0	0.00				0	0.00	3.00	55.83	167.48
133	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,400.00	0.00
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	135.20	0.00
135	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,711.20	0.00
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	2			2	16,176.16				0	0.00				0	0.00				0	0.00	2.00	8,088.08	16,176.16
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,699.20	0.00
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Printer or Facsimile or Photocopier Supplies																											
139	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,864.00	0.00
140	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,001.52	0.00
141	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart			2	2	2,059.20				0	0.00				0	0.00				0	0.00	2.00	1,029.60	2,059.20
142	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754.00	0.00
143	44103105-CA-B02	INK CART, CANON PG-810, Black	cart			2	2	1,560.00				0	0.00				0	0.00				0	0.00	2.00	780.00	1,560.00
144	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	90	13	7	110	28,028.00	45	7		52	13,249.60				0	0.00				0	0.00	162.00	254.80	41,277.60
145	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	57	12	7	76	19,364.80	20	2		22	5,605.60				0	0.00				0	0.00	98.00	254.80	24,970.40
146	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	52	11	7	70	17,836.00	20	2		22	5,605.60				0	0.00				0	0.00	92.00	254.80	23,441.60
147	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	57	11	7	75	19,110.00	20	2		22	5,605.60				0	0.00				0	0.00	97.00	254.80	24,715.60
148	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
149	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
150	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	658.32	0.00
151	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	745.68	0.00
152	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,492.40	0.00
153	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
154	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
155	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
156	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
157	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,016.00	0.00
159	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	650.00	0.00
160	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	766.48	0.00
161	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
162	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
163	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00
164	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00
165	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00
166	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,242.80	0.00
167	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	644.80	0.00
168	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	826.80	0.00
169	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,872.00	0.00
170	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00
171	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00
172	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00

173	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,554.80	0.00
174	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,175.20	0.00
175	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,180.40	0.00
176	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL). Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,180.40	0.00
177	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	7	10		17	5,763.68			10	10	3,390.40				0	0.00				0	0.00	27.00	339.04	9,154.08
178	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	5	10		15	5,085.60			10	10	3,390.40				0	0.00				0	0.00	25.00	339.04	8,476.00
179	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
181	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
185	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	403.83	0.00
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	403.83	0.00
187	44103105-HP-C50	INK CART, HP L0S51AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
188	44103105-HP-M50	INK CART, HP L0S54AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
189	44103105-HP-Y50	INK CART, HP L0S57AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
190	44103105-HP-B50	INK CART, HP L0S60AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
191	44103105-HX-C48	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
192	44103105-HX-M48	INK CART, HP L0S66AA (HP955XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
193	44103105-HX-Y48	INK CART, HP L0S69AA (HP955XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
194	44103105-HX-B48	INK CART, HP L0S72AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,737.02	0.00
195	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
196	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
197	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
198	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.28	0.00
199	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
200	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
201	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
202	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
203	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	76.75	0.00
204	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
205	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	75.92	0.00
206	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,556.32	0.00
207	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,820.00	0.00
208	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,615.60	0.00
209	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,941.95	0.00
210	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,288.54	0.00
211	44103103-HP-B12	TONER CART, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,857.92	0.00
212	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,312.40	0.00
213	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,791.20	0.00
214	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,179.28	0.00
215	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	60	11	7	78	230,380.80	2	3	4	9	26,582.40		1		1	2,953.60		1		1	2,953.60	89.00	2,953.60	262,870.40

216	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,386.80	0.00
217	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00
218	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00
219	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00
220	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,854.80	0.00
221	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,010.80	0.00
222	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,010.80	0.00
223	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,010.80	0.00
224	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,690.80	0.00
225	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,754.80	0.00
226	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00
227	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00
228	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00
229	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,868.80	0.00
230	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00
231	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00
232	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00
233	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,079.92	0.00
234	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,213.44	0.00
235	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,932.80	0.00
236	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
237	44103103-HX-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
238	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
239	44103103-HP-B51	TONER CART, HP CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,962.80	0.00
240	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,640.85	0.00
241	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,241.70	0.00
242	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,946.80	0.00
243	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,051.60	0.00
244	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
245	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
246	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
247	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
248	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13,156.00	0.00
249	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,901.60	0.00
250	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,943.20	0.00
251	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,943.20	0.00
252	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,943.20	0.00
253	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,389.20	0.00
254	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
255	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.40	0.00
256	44103103-HX-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
257	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.40	0.00
258	44103103-HX-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
259	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.40	0.00
260	44103103-HX-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

261	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
262	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
263	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
264	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
265	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
266	44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,440.80	0.00
267	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,441.20	0.00
268	44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
269	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
270	44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
271	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
272	44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
273	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
274	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,164.72	0.00
275	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,482.80	0.00
276	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,972.80	0.00
277	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,874.32	0.00
278	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	6	3		9	23,774.40		2	3	5	13,208.00				0	0.00				0	0.00	0.00	9,630.40	0.00
279	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	14.00	2,641.60	36,982.40
280	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	6		2	8	19,552.00			2	2	4,888.00				0	0.00				0	0.00	0.00	2,912.00	0.00
281	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	10.00	2,444.00	24,440.00
282	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart	13		3	16	43,929.60	1			1	2,745.60				0	0.00				0	0.00	0.00	2,787.20	0.00
283	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	17.00	2,745.60	46,675.20
284	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,124.00	0.00
285	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,617.60	0.00
286	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,464.00	0.00
287	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,204.00	0.00
288	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,064.80	0.00
289	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,357.60	0.00
290	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,069.44	0.00
Audio and Visual Equipment and Supplies																												
291	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	28,860.00	0.00
292	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18,616.00	0.00
Flag or Accessories																												
293	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	2			2	638.56				0	0.00				0	0.00				0	0.00	2.00	319.28	638.56
Printed Publications																												
294	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	46.28	0.00
Fire Fighting Equipment																												
295	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,144.00	0.00
296	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,992.00	0.00
Consumer Electronics																												

297	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,828.14	0.00
Furniture and Furnishings																												
298	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	262.60	0.00
299	56101504-CM-W01	CHAIR,monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	262.60	0.00
300	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,326.00	0.00
301	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,326.00	0.00
Arts and Crafts Equipment and Accessories and Supplies																												
302	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39.78	0.00
303	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	42.38	0.00
304	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4.42	0.00
305	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	96	20		116	4,014.90		20		20	692.22		20		20	692.22				0	0.00	156.00	34.61	5,399.35
306	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	380	60	60	500	17,305.60	72	60	60	192	6,645.35	12	36	24	72	2,492.01	12			12	415.33	776.00	34.61	26,858.29
307	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.61	0.00
308	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	129.67	0.00
																										835,656.32	
SOFTWARE																												
1	43230000-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	43230000-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	43230000-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	43230000-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	43230000-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	43230000-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	43230000-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	43230000-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10	43230000-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11	43230000-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12	43230000-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13	43230000-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14	43230000-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15	43230000-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
16	43230000-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
		OTHER SOFTWARE																										0.00
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
PASSENGER AIR TRANSPORTATION																												
1	78111501-GFA-001	* Airline Ticket	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
PART II. OTHER ITEMS NOT AVALABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
COMMON ELECTRICAL SUPPLIES																												
1		BATTERY 3V (MAXWELL-COIN CELL	PCS		5		5	750.00			5	5	750.00				0	0.00				0	0.00	10.00	150.00	1,500.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

COMMON OFFICE EQUIPMENT																										
1		LAMINATING MACHINE	PC	1			1	2,590.00				0	0.00				0	0.00				0	0.00	1.00	2,590.00	2,590.00
2		LASER POINTER, PRESENTATION REMOTE	PC	3			3	9,000.00				0	0.00				0	0.00				0	0.00	3.00	3,000.00	9,000.00
3		GLUE GUN	PCS	2			2	500.00				0	0.00				0	0.00				0	0.00	2.00	250.00	500.00
		LINOLEUM	ROLL				0	0.00	1			1	3,500.00				0	0.00				0	0.00	1.00	3,500.00	3,500.00
		CIGNUS THROAT MIC 2 PIN PTT COVERT ACOUSTIC TUBE EARPIECE HEADSET FOR TWO WAY RADIO	PCS	2			2	2,000.00				0	0.00				0	0.00				0	0.00	2.00	1,000.00	2,000.00
		HAND RADIO	PCS				0	0.00	10			10	280.00				0	0.00				0	0.00	10.00	28.00	280.00
		MINI SPEAKER WITH MIC	SET	1			1	1,650.00				0	0.00				0	0.00				0	0.00	1.00	1,650.00	1,650.00
COMMON OFFICE SUPPLIES																										
1		ARCH FILE, LONG, 1"	PCS	20			20	4,000.00	200			200	40,000.00				0	0.00				0	0.00	220.00	200.00	44,000.00
2		ARCH FILE, LONG 1 1/2"	PCS	30			30	4,500.00				0	0.00				0	0.00				0	0.00	30.00	150.00	4,500.00
3		ARCH FILE, LONG, 2"	PCS	160			160	40,000.00				0	0.00				0	0.00				0	0.00	160.00	250.00	40,000.00
		BALLPEN, BLACK/BLUE/RED	BXS	169			169	13,520.00				0	0.00				0	0.00				0	0.00	169.00	80.00	13,520.00
		BALLPEN, PINK	BXS	1			1	80.00				0	0.00				0	0.00				0	0.00	1.00	80.00	60.00
		BALLPEN, VIOLET	BXS	1			1	80.00				0	0.00				0	0.00				0	0.00	1.00	80.00	60.00
		BALLPEN, GREEN	BXS			1	1	330.00				0	0.00				0	0.00				0	0.00	1.00	330.00	330.00
		CORRECTION PEN	PCS	5		4	9	688.50				0	0.00				0	0.00				0	0.00	9.00	76.50	688.50
		DOUBLE ADHESIVE TAPE, 1'	ROLL	54	3	18	75	5,625.00	29	4		33	2,475.00				0	0.00				0	0.00	108.00	75.00	8,100.00
		FASTENER, PLASTIC	BXS	110	8	11	129	5,805.00	10	3	3	16	720.00	1	2	1	4	180.00		1		1	45.00	150.00	45.00	6,750.00
		FOLDER, WHITE, LONG	PCS	3346	74	275	3695	22,170.00	370	20	40	430	2,580.00	50			50	300.00	50			50	300.00	4,225.00	6.00	25,350.00
		FOLDER, WHITE, SHORT	PCS	1221	24	135	1380	6,900.00	220		70	290	1,450.00	100			100	500.00				0	0.00	1,770.00	5.00	8,850.00
		FOLDER, EXPANDABLE, LONG	PCS	250			250	5,000.00				0	0.00				0	0.00				0	0.00	250.00	20.00	5,000.00
		FOLDER, EXPANDABLE, SHORT	PCS	250			250	3,750.00				0	0.00				0	0.00				0	0.00	250.00	15.00	3,750.00
		LAMINATING FILM, LONG	PACKS	7	1	2	10	9,750.00		1		1	975.00				0	0.00				0	0.00	11.00	975.00	10,725.00
		LAMINATING FILM, SHORT	PACKS	3		1	4	3,600.00				0	0.00				0	0.00				0	0.00	4.00	900.00	3,600.00
		MAILING ENVELOPE, SHORT	BXS	1			1	250.00				0	0.00				0	0.00				0	0.00	1.00	250.00	250.00
		NEON PAPER, ASSORTED COLOR, LONG	REAMS	9			9	1,485.00				0	0.00				0	0.00				0	0.00	9.00	165.00	1,485.00
		RECORD BOOK, 100 LEAVES	PCS	5			5	500.00				0	0.00				0	0.00				0	0.00	5.00	100.00	500.00
		RECORD BOOK, 150 LEAVES	PCS	30			30	1,350.00				0	0.00				0	0.00				0	0.00	30.00	45.00	1,350.00
		SIGN PEN, ASSORTED COLOR	PCS	48			48	7,200.00				0	0.00				0	0.00				0	0.00	48.00	150.00	7,200.00
		WHITE BOARD MARKER INK, BLUE/BLACK	BTLS	19			19	1,425.00	5			5	375.00				0	0.00				0	0.00	24.00	75.00	1,800.00
COMMON JANITORIAL SUPPLIES																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Equipment and Accessories																										
1		BUNDY CLOCK DTR CARD	PACKS	4			4	500.00				0	0.00				0	0.00				0	0.00	4.00	125.00	500.00
2		BUNDY CLOCK INK	PCS	5			5	1,300.00				0	0.00				0	0.00				0	0.00	5.00	260.00	1,300.00
3		FIRST AID KIT	SET	5			5	10,000.00	4			4	8,000.00				0	0.00				0	0.00	9.00	2,000.00	18,000.00
		FLAG (ICJE)	PCS	1			1	1,000.00				0	0.00				0	0.00				0	0.00	1.00	1,000.00	1,000.00
		WHITE BOARD WITH ALUMINUM STAND & ROLLER	PCS	1			1	4,000.00				0	0.00				0	0.00				0	0.00	1.00	4,000.00	4,000.00
Office Supplies																										
1		ENVELOPE, BROWN, LONG	PCS	540	24	125	689	2,067.00	115			115	345.00				0	0.00				0	0.00	804.00	3.00	2,412.00
2		ENVELOPE, BROWN, SHORT	PCS	420	24	5	449	1,122.50	15			15	37.50				0	0.00				0	0.00	464.00	2.50	1,160.00
3		CERTIFICATE FRAME, WOOD/GLASS, LONG	PCS	10	10		20	3,200.00		10		10	1,600.00		10		10	1,600.00				0	0.00	40.00	160.00	6,400.00
		CERTIFICATE FRAME, WOOD/GLASS, SHORT	PCS	70		15	85	12,750.00	25		20	45	6,750.00				0	0.00				0	0.00	130.00	150.00	19,500.00
		CERTIFICATE JACKET, SHORT	PCS	55	10	15	80	7,200.00	55	10		65	5,850.00		10		10	900.00				0	0.00	155.00	90.00	13,950.00
		CLOTH DUCT TAPE (BLUE, WHITE, GREEN), 2"	ROLL	29			29	2,320.00				0	0.00				0	0.00				0	0.00	25.00	80.00	2,320.00
		CLOTH TAPE, 1/2"	ROLL		2		2	130.00				0	0.00				0	0.00				0	0.00	2.00	130.00	130.00
		CLOTH TAPE, 1"	ROLL	20	2		22	1,650.00				0	0.00				0	0.00				0	0.00	22.00	75.00	1,650.00
		CLIPBOARD	PCS	4			4	200.00				0	0.00				0	0.00				0	0.00	4.00	50.00	200.00
		CUSTOMIZED BAGS	PCS	75			75	26,250.00				0	0.00				0	0.00				0	0.00	75.00	350.00	26,250.00
		EXPANDABLE ENVELOPE, LONG	PCS	541	78	180	799	7,990.00	142	10	66	218	2,180.00				0	0.00	50			50	500.00	1,067.00	30.00	32,010.00

		EXPANDABLE ENVELOPE, SHORT	PCS	50	24		74	740.00	50			50	500.00	50			50	500.00	50			50	500.00	224.00	10.00	2,240.00
		EXPANDABLE ENVELOPE WITH TIE, LONG	PCS	165	78	125	368	5,520.00	75	25		100	1,500.00	25			25	375.00				0	0.00	493.00	15.00	7,395.00
		EXPANDABLE ENVELOPE WITH TIE, SHORT	PCS				0	0.00	50			50	200.00				0	0.00				0	0.00	50.00	4.00	200.00
		ID JACKET	PCS	100	30		130	4,550.00				0	0.00				0	0.00				0	0.00	130.00	35.00	4,550.00
		ID LACE	PCS	100	30		130	4,550.00				0	0.00				0	0.00				0	0.00	130.00	35.00	4,550.00
		ID WITH HOLDER	PCS			35	35	2,625.00				0	0.00				0	0.00				0	0.00	35.00	75.00	2,625.00
		PAY ENVELOPE	BXS	25			25	6,500.00				0	0.00				0	0.00				0	0.00	25.00	260.00	6,500.00
		PLASTIC COVER	ROLL	2			2	1,200.00	1			1	600.00				0	0.00				0	0.00	2.00	600.00	1,800.00
		POST SCREW	PACKS	30			30	1,500.00				0	0.00				0	0.00				0	0.00	30.00	50.00	1,500.00
		PVC ACTETATE, LONG	PACKS	7			7	1,750.00				0	0.00				0	0.00				0	0.00	7.00	250.00	1,750.00
		PVC ACETATE, SHORT	PACKS	5			5	1,175.00				0	0.00				0	0.00				0	0.00	5.00	235.00	1,175.00
		PVC COVER, LONG	PACKS	18			18	8,550.00	11			11	5,225.00				0	0.00				0	0.00	29.00	475.00	13,775.00
		PVC COVER, SHORT	PACKS	5			5	1,800.00	1			1	360.00				0	0.00				0	0.00	6.00	360.00	2,160.00
		RING BINDER, 1/2"	PCS	29	5		34	510.00	30	2		32	480.00				0	0.00				0	0.00	66.00	15.00	990.00
		RING BINDER, 3/4"	PCS	13	3		16	320.00	10	2		12	240.00				0	0.00				0	0.00	28.00	20.00	560.00
		RING BINDER, 1"	PCS	78	3		81	2,835.00	40	2		42	1,470.00				0	0.00				0	0.00	123.00	35.00	4,305.00
		RING BINDER, 2"	PCS	30	3		33	1,485.00	20	2		22	990.00				0	0.00				0	0.00	55.00	45.00	2,475.00
		RUBBER STAMP	PCS	2			2	1,300.00				0	0.00				0	0.00				0	0.00	2.00	650.00	1,300.00
		SERVICE PIN	PCS	45			45	7,875.00				0	0.00				0	0.00				0	0.00	45.00	175.00	7,875.00
		SLIDING FOLDER, LONG	PCS		5		5	150.00		5		5	150.00				0	0.00				0	0.00	10.00	30.00	300.00
		SLIDING FOLDER, SHORT	PCS		5	35	40	1,000.00		5		5	125.00				0	0.00				0	0.00	45.00	25.00	1,125.00
		SPECIAL BOARD PAPER, LONG	PACKS	83	20		103	5,665.00	5			5	275.00				0	0.00				0	0.00	108.00	55.00	5,940.00
		SPECIAL BOARD PAPER, SHORT	PACKS	50	30	10	90	3,150.00				0	0.00				0	0.00				0	0.00	90.00	35.00	3,150.00
		SPECIAL PAPER, LONG	PACKS	110			110	5,500.00				0	0.00				0	0.00				0	0.00	110.00	50.00	5,500.00
		SPECIAL PAPER, SHORT	PACKS	255	40		295	10,325.00	120	40		160	5,600.00				0	0.00				0	0.00	455.00	35.00	15,925.00
		SELF-INKING STAMP (DESIGN ATTACHED)	PCS			1	1	1,620.00				0	0.00				0	0.00				0	0.00	1.00	1,620.00	1,620.00
		STAMPS(FOR CONSTRUCTION, RECEIVING, SUPERCEDED, ETC.)	SET	1			1	3,000.00				0	0.00				0	0.00				0	0.00	1.00	3,000.00	3,000.00
		GLUE STICK	PCS	20			20	200.00				0	0.00				0	0.00				0	0.00	20.00	10.00	200.00
		STICKER PAPER, HIGH ADHESIVE	PCS		25		25	250.00				0	0.00				0	0.00				0	0.00	25.00	10.00	250.00
Cleaning Equipment and Supplies																											
1		VACUUM CLEANER	UNIT	1			1	8,500.00				0	0.00				0	0.00				0	0.00	1.00	8,500.00	8,500.00
2		HAND SANITIZER, 250ML, LEMON	BTLS	8			8	2,400.00				0	0.00				0	0.00				0	0.00	8.00	300.00	2,400.00
3		BATHROOM DEODORIZER	PCS	15			15	525.00				0	0.00				0	0.00				0	0.00	15.00	35.00	525.00
		GLASS CLEANER, 500ML	BTLS	6			6	2,100.00				0	0.00				0	0.00				0	0.00	6.00	350.00	2,100.00
		SPONGE MOP REFILL	PCS	4			4	2,000.00				0	0.00				0	0.00				0	0.00	4.00	500.00	2,000.00
		AIR FRESHENER, CAKE	PCS	6			6	2,100.00				0	0.00				0	0.00				0	0.00	6.00	350.00	2,100.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Paper Materials and Products																											
1		PAPER, MULTICOPY, 297MM X 420MM (A3)	REAMS	11			11	5,500.00				0	0.00				0	0.00				0	0.00	11.00	500.00	5,500.00
2		PAPER, MULTICOPY,216MM X 279MM (SHORT)	REAM	966	25	26	1017	193,230.00	45			45	8,550.00				0	0.00				0	0.00	1,062.00	190.00	201,780.00
3		BOOK PAPER, SUBS 20, A4	REAM	45			45	8,775.00	15		15	30	5,850.00				0	0.00				0	0.00	75.00	195.00	14,625.00
		BOOK PAPER, SUBS. 20, LONG	REAM	409	26	56	491	103,110.00	52	46	41	139	29,190.00	14	6	1	21	4,410.00	12			12	2,520.00	663.00	210.00	139,230.00
		BOOK PAPER, 80GSM, A4	REAM	10		30	40	10,800.00				0	0.00				0	0.00				0	0.00	40.00	270.00	10,800.00
		COLORED PAPER (ASSORTED)	PACKS	5			5	750.00	12			12	1,800.00				0	0.00				0	0.00	17.00	150.00	2,550.00
		PHOTO PAPER, GLOSSY	PACKS	14	1	4	19	2,850.00	12			12	1,800.00				0	0.00				0	0.00	31.00	150.00	4,650.00
Electrical equipment and components and supplies																											
1		EMERGENCY LIGHT	PCS				0	0.00	12			12	3,600.00				0	0.00				0	0.00	12.00	300.00	3,600.00
2		EXTENSION WIRE, HD	PCS				0	0.00	15			15	525.00				0	0.00				0	0.00	15.00	35.00	525.00
Computer Supplies																											
1		HDMI CABLE TO VGA	PCS	3			3	1,800.00				0	0.00				0	0.00				0	0.00	3.00	600.00	1,800.00
2		HDMI CONNECTOR	PCS	3			3	2,100.00				0	0.00				0	0.00				0	0.00	3.00	700.00	2,100.00
3		USB FLASHDRIVE, 32GB	PCS	3			3	3,600.00				0	0.00				0	0.00				0	0.00	3.00	1,200.00	3,600.00
		USB FLASHDRIVE 4GB	PCS				0	0.00	1			1	400.00				0	0.00				0	0.00	1.00	400.00	400.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common ICT Equipment																											

1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
CONSUMABLES																										
1		CARTRIDGE/INK COLORED/BLACK FOR LASERJET PRINTER	SETS	2			2	6,600.00	2			2	6,600.00				0	0.00				0	0.00	4.00	3,300.00	13,200.00
2		INK REFILL FOR CIS PRINTER	BTLS	400			400	160,000.00				0	0.00				0	0.00				0	0.00	400.00	400.00	160,000.00
3		SAMSUNG TONER ML2020 (111S)	CARTS	15	9	3	27	108,000.00	4			4	16,000.00	1			1	4,000.00	1			1	4,000.00	33.00	4,000.00	132,000.00
		EPSON COLORED INK - 4 COLORS	SETS	9			9	13,500.00		5	2	7	10,500.00				0	0.00				0	0.00	16.00	1,500.00	24,000.00
		HP LASERJET COLRED M177 INK	CART	1			1	15,000.00			1	1	15,000.00				0	0.00				0	0.00	2.00	15,000.00	30,000.00
		HP LASERJET INK, BLACK	CART		1		1	5,000.00		1		1	5,000.00		1		1	5,000.00		1		1	5,000.00	4.00	5,000.00	20,000.00
		HP LASERJET INK, CYAN	CART		1		1	5,000.00		1		1	5,000.00		1		1	5,000.00		1		1	5,000.00	4.00	5,000.00	20,000.00
		HP LASERJET INK, MAGENTA	CART		1		1	5,000.00		1		1	5,000.00		1		1	5,000.00		1		1	5,000.00	4.00	5,000.00	20,000.00
		HP LASERJET INK, YELLOW	CART		1		1	5,000.00		1		1	5,000.00		1		1	5,000.00		1		1	5,000.00	4.00	5,000.00	20,000.00
		INKJET PRINTER REFILLAB;E	CART	1			1	8,000.00				0	0.00				0	0.00				0	0.00	1.00	8,000.00	8,000.00
		SHARP TONER MX-B20FT	CART	3			3	15,402.00				0	0.00				0	0.00				0	0.00	3.00	5,134.00	15,402.00
Other Categories																										
1		BED SHEET, SINGLE, COTTON	PCS		10		10	5,000.00				0	0.00				0	0.00				0	0.00	10.00	500.00	5,000.00
2		BEDDINGS, PILLOWS, BLANKETS	PC		10		10	4,000.00	1			1	400.00				0	0.00				0	0.00	11.00	400.00	4,400.00
3		CALL CARD, GLOBE	PC	12	5	6	23	8,050.00		5	6	11	3,850.00				0	0.00				0	0.00	34.00	350.00	11,900.00
		CALL CARD, SMART	PC	132	13	64	209	73,150.00	52	13	11	76	26,600.00	2	2	8	12	4,200.00	2	2	2	6	2,100.00	303.00	350.00	106,050.00
		CARPET (SEDGS AVR)	MTRS	16			16	1,200.00		16		16	1,200.00			17	17	1,275.00				0	0.00	49.00	75.00	3,675.00
		CURTAINS (PANEL)	BXS	10			10	2,000.00				0	0.00				0	0.00				0	0.00	10.00	200.00	2,000.00
		PILLOWS (SOFT)	PCS		10		10	2,500.00				0	0.00				0	0.00				0	0.00	10.00	250.00	2,500.00
		PILLOW CASE	PCS		10		10	1,000.00				0	0.00				0	0.00				0	0.00	10.00	100.00	1,000.00
		SUPPLIES FOR TRAININGS				1	1	2,000.00				0	0.00				0	0.00		1		1	2,000.00	2.00	2,000.00	4,000.00
		THUMBTACKS	BXS	50			50	1,500.00				0	0.00				0	0.00				0	0.00	50.00	30.00	1,500.00
		TSHIRT/POLO SHIRT	PCS	50			50	15,000.00				0	0.00				0	0.00				0	0.00	50.00	300.00	15,000.00
		DOCUMENT CASE, WATER PROOF	PC	1			1	3,000.00				0	0.00				0	0.00				0	0.00	1.00	3,000.00	3,000.00
		WHITE BOARD	PC	1			1	2,000.00				0	0.00				0	0.00				0	0.00	1.00	2,000.00	2,000.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

A. TOTAL						₱	2,313,473.82
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)						₱	231,347.38
C. GRAND TOTAL (A + B)						₱	2,544,821.20
D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:						₱	-
G. MONTHLY CASH REQUIREMENTS						₱	-
G.1 Available at Procurement Service Stores	691,650.84	132,579.35	7,739.67	3,686.47	₱	835,656.32	
G.2 Other Items not available at PS but regulary purchased from other sources	704,408.00	246,032.50	38,030.00	31,845.00	₱	1,020,315.50	
TOTAL MONTHLY CASH REQUIREMENTS	1,396,058.84	378,611.85	45,769.67	35,531.47	₱	1,855,971.82	

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:

Accountant / Local Budget Officer

Approved by:

Head of Office/Agency

Date Prepared: