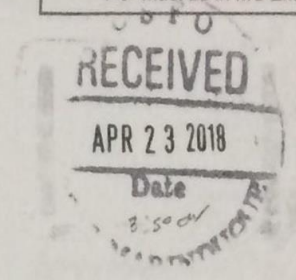


Electronic copy to be submitted to the CSC
FO must be in MS Excel format

Republic of the Philippines
MARINDUQUE STATE COLLEGE
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Marinduque State College in the CSC website:

Merian C. Mani
MERIAN C. MANI, Ed.D.

(Head of Agency)

Date: April 23, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Casual	n/a	n/a	126,120.00	Bachelor's Degree in Civil Engineering and has knowledge in computer operation	None Required	Two (2) years relevant experience in construction management support services	None Required		Physical Facilities Unit - Boac Campus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 7, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. MERIAN C. MANI/ Office of the College President
SUC President II/ Marinduque State College
Tanza, Boac, Marinduque
sucpresident.msc@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.