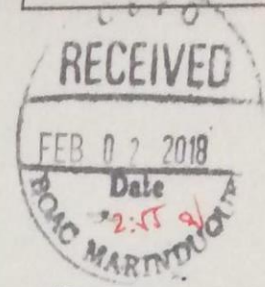


Republic of the Philippines
MARINDUQUE STATE COLLEGE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Marinduque State College in the CSC website:



[Signature]
MERIAN C. MANI, Ed.D.
(Head of Agency)

Date: January 31, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV (Electrician I)	MSCB-ADA4-6-2016	4	152,088.00	High School Graduate or completion of relevant vocational/trade course	None Required	Relevant experience	Electrician (Building Wiring) per MC 11 s. 1996	Electrician-related competencies	Boac Campus
2	Administrative Aide III (Plumber I)	MSCB-ADA3-8-2016	3	142,968.00	High School Graduate or completion of relevant vocational/trade course	None Required	Relevant experience	Pipefitter or Plumber per MC 11 s. 1996	Pipefitter or Plumber-related competencies	Boac Campus
3	Administrative Aide I (Utility Worker)	MSCB-ADA1-15-2004	1	126,120.00	Elementary Graduate	None Required	Relevant experience	None Required		Sta. Cruz Campus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 12, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.