Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-028
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	bxs	Push Pin - HBW	3	22.00	66.00
	pcs	Parchment Paper 8 1/2x11	1000	2.50	2,500.00
	packs	Special Paper (short) - elit	50	26.40	1,320.00
	bxs	Fastener - Kw-Trio	5	29.00	145.00
	pcs	Filebox (long, green) - Asia	30	143.00	4,290.00
		SAED			
	rms	Book Paper (long) sub. 20 - advance	5	135.00	675.00
	rms	Book Paper (short) sub. 20 - advance	5	115.00	575.00
	btls	Liquid Glass Cleaner (500 ml)	4	73.75	295.00
	pcs	Folder (long) - system	50	4.50	225.00
	pcs	Folder (short) - system	50	3.50	175.00
	pcs	Index Tab	50	71.50	3,575.00
	box	Whiteboard Marker Refillable - pilot	1	580.80	580.80
	btls	Toilet Cleanser - mr. muscle	5	117.00	585.00
	pcs	Highlighting pen - lotus	6	18.50	111.00
	pcs	White Glue - elmers	2	41.00	82.00
	pcs	File System - asia	41	144.50	5,924.50
	btls	Alcohol - green cross	5	73.75	368.75
	btls	White Board Ink - eveready	2	104.50	209.00
		*********Next Pages*********			
(Total Amount in Words)				P	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GEC STATIONERY & GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.

SUC President II

Fund Cluster:

Funds Available:

FLORIZA P. BUENASEDA

Chief Accountant II

ORS/BURS No.:

Date of the ORS/BURS:

Amount:

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-022
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		OFFICE OF THE PRESIDENT			
	rms	Book Paper (short)	100	115.00	11,500.00
	rms	Book Paper (long)	100	135.00	13,500.00
	cards	Call Cards (smart)	48	310.00	14,880.00
	boxes	Mailing Envelope (long)	5	203.50	1,017.50
	pcs	PVC View Binder 1 inch	15	225.00	3,375.00
	pcs	Scotch Tape	30	15.00	450.00
	rm	Neon Paper (assorted)	1	148.50	148.50
	bottles	Alcohol 500ml.	10	73.75	737.50
	pcs	Expandable Envelope (long)	10	9.00	90.00
	boxes	High Lighter Pen (assorted)	2	330.00	660.00
	pcs	Correction Tape	10	29.00	290.00
	unit	Digital Wall Clock	1	600.00	600.00
	unit	Buzzer	1	990.00	990.00
	pcs	Morocco transparent folder (short)	30	9.00	270.00
	pcs	Morocco transparent folder (long)	30	11.00	330.00
		CAO			
	rms	Bond Paper (short)	18	109.00	1,962.00
	rms	Bond Paper (long)	12	127.60	1,531.20
		**********Next Pages**********			
(Total Amount in Words)					P

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GEC STATIONERY & GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.

SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/I*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-022
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement:*	*Public Bidding*

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Record Book (500 pages)	5	58.30	291.50
	boxes	Fastener	12	29.00	348.00
	pc	Dater	1	55.00	55.00
	pcs	Sign Pen	12	20.50	246.00
	boxes	Paper Clip (small)	12	8.25	99.00
	boxes	Paper Clip (long)	12	24.00	288.00
	pcs	Folder (short)	100	3.50	350.00
	pcs	Folder (long)	100	4.50	450.00
	pcs	Stamp Pad for ISO Doc.	5	44.00	220.00
	boxes	Staple Wire	12	36.00	432.00
	roll	Scotch Tape (medium)	6	6.50	39.00
	pcs	Neon Paper (assorted)	50	0.75	37.50
	boxes	Push Pin	2	22.00	44.00
	pcs	Expanded Folder (long)	50	9.00	450.00
		COLLEGE & BOARD SECRETARY			
	pcs	Arc File (1"/ long)	20	117.00	2,340.00
	rms	Book Paper (long) white	26	135.00	3,510.00
	rms	Book Paper (short) white	26	115.00	2,990.00
	pcs	Expandable Folder (long)	30	9.00	270.00
		***********Next Pages**********			
(Total Amount in Words)					P

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Conforme:

GEC STATIONERY & GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MAÑI, Ed. D.

SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/I*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-022
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Ring Binder (2 inches)	4	55.00	220.00
	pcs	Ring Binder (1.5 inches)	4	49.50	198.00
	pcs	Ring Binder (1 inches)	2	31.00	62.00
	rm	Neon Paper (assorted colors)	1	182.60	182.60
	pcs	Glue/Paste	2	32.00	64.00
	packs	Specialty Paper (short) assorted color	5	25.30	126.50
	packs	Board Paper (long) white	10	25.85	258.50
	packs	PVC (long)	2	760.00	1,520.00
	boxes	Plastic Fastener	10	29.00	290.00
	pcs	Scotch Tape 1"	2	15.00	30.00
	box	Staple Wire no. 35	1	36.00	36.00
	boxes	Paper Clip (small)	2	8.25	16.50
	boxes	Paper Clip (big)	4	24.00	96.00
	pcs	Morocco Folder (long)	25	9.00	225.00
	pcs	Expandable envelope (long)	20	9.00	180.00
	pcs	Highlighter	2	33.00	66.00
	pcs	Sign Pen (blue)	5	20.50	102.50
	pc	Correction Tape	1	29.00	29.00
	box	Index Tabs (big box w/ 5 small boxes)	1	358.00	358.00
		**********Next Pages**********			
(Total Amount in Words)				P	

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Conforme:

GEC STATIONERY & GENERAL MERCHANDISE
Signature over Printed Name of Supplier

Date

Very truly yours,

MERLAN C. MANI, Ed. D.
SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/I*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-022
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

Gentlemen:

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Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	packs	Battery AA, HD	2	97.00	194.00
		BUDGET			
	btls	White Glue 130g	3	39.50	118.50
	sets	Record Book, 500 leaves	3	58.50	175.50
	pcs	Expanded Long Folder	50	9.00	450.00
	pcs	Correction Tape	3	29.00	87.00
	Boxex	Metal Paper Fastener	4	33.00	132.00
	Boxex	Staple Wire	3	36.00	108.00
	pcs	Folder (long)	25	4.50	112.50
	pcs	Folder (short)	35	3.50	122.50
	boxes	HP Laserjet P1102/85A Cartridge	3	3,100.00	9,300.00
	boxes	Samsung ML-1640 Toner	3	3,389.00	10,167.00
		INTERNAL AUDIT			
	box	Samsung Toner (ML 1640)	1	3,389.00	3,389.00
	rms	Bond Paper (long)	3	127.60	382.80
	boxes	Pencil no. 2	2	60.50	121.00
	boxes	Staple Wire #35	4	36.00	144.00
	pcs	Folder (long) white	50	4.50	225.00
	pcs	Expanded Folder (long)	10	9.00	90.00
		**********Next Pages**********			
(Total Amount in Words)				P	

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Conforme:

GEC STATIONERY & GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAM C. MANI, Ed. D.

SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/I*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-022
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

Gentlemen:

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Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pc	Arc File	1	117.00	117.00
	pc	White Board Marker	1	48.40	48.40
	pc	File Box	1	144.50	144.50
	pc	Correction Tape	1	29.00	29.00
	pc	Scotch Tape	1	15.00	15.00
		AGRICULTURE			
	box	Ballpen (black, blue, red)	10	50.60	506.00
	rms	Book Paper Long	45	135.00	6,075.00
	pcs	Brown Envelope (short)	50	2.00	100.00
	pcs	Brown Folder (short)	25	2.50	62.50
	pcs	Cartolina (assorted color)	50	5.00	250.00
	pack	Colored Paper (assorted color)	1	148.50	148.50
	pc	Computer Ink for HP black ink cartridge #704	1	396.00	396.00
	pc	Computer Ink for HP colored ink cartridge #704	1	396.00	396.00
	pc	Computer Ink Cartridge black canon PG-810	1	764.50	764.50
	pc	Computer Ink Cartridge colored canon CL-811	1	1,006.50	1,006.50
	bottles	Computer Ink Refill black	5	286.00	1,430.00
	bottles	Computer Ink Refill colored	6	286.00	1,716.00
	pcs	Correction Tape	3	29.00	87.00
		***********Next Pages**********			
(Total Amount in Words)				P	

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GEC STATIONERY & GENERAL MERCHANDISE
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Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/I*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-022
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

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Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Cutter	5	16.50	82.50
	pcs	Glue, 130g	10	39.50	395.00
	pcs	Expanded envelope (long)	25	9.00	225.00
	pcs	Expanded Folder (long) brown	75	9.00	675.00
	pcs	File System	75	144.50	10,837.50
	pcs	Masking Tape 1"	6	14.00	84.00
	pcs	Packaging Tape	3	13.20	39.60
	boxes	Paper Clip (big)	4	24.50	98.00
	boxes	Pencil Hard	4	60.50	242.00
		SIT			
	bx	Legal size envelope, 100pcs/bx	1	203.50	203.50
	rolls	Transparent tape, 24mm width, 50m length	3	15.00	45.00
	doz	Expanded folder, long	1	108.00	108.00
	doz	Folder, long	3	54.00	162.00
	doz	Mailing envelope, white, long	3	9.00	27.00
	bxs	Thumbtacks	3	8.25	24.75
	bxs	Rubberband	2	203.50	407.00
	packs	Special paper, long, cream	2	33.00	66.00
	packs	Special paper, long, yellow	2	33.00	66.00
		**********Next Pages**********			
(Total Amount in Words)				₱	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GEC STATIONERY & GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.

SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/I*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier: GEC STATIONERY & GENERAL MERCHANDISE *Address:* 97 Enriquez St., Brgy. 6 Lucena City *TIN:*	*P.O. No.:* 101-022 *Date:* *Mode of Procurement: Public Bidding*

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	packs	Special paper, short, cream	3	26.40	79.20
	pcs	Stapler heavy duty	2	286.00	572.00
	bxs	Whiteboard marker, red	4	580.80	2,323.20
	bxs	Whiteboard marker, blue	4	580.80	2,323.20
	bxs	Whiteboard marker, black	4	580.80	2,323.20
	btls	Whiteboard marker ink, red	3	105.60	316.80
	btls	Whiteboard marker ink, blue	2	105.60	211.20
	blts	Whiteboard marker ink, black	2	106.50	213.00
	pcs	Printer toner for HP laserjet 85A	4	2,975.00	11,900.00
	tanks	Ink cartridge T6641-44/BCMY Tank	2	1,144.00	2,288.00
	unit	Scanner	1	6,589.00	6,589.00
		SETED			
	reams	Bond paper, short, subs 20	2	109.00	218.00
	reams	Bond paper, long, subs 20	7	127.60	893.20
	pcs	Ring for binding, assorted sizes	5	31.00	155.00
	pcs	Folder, expanded, long	10	9.00	90.00
	pcs	Folder, ordinary, long	40	4.50	180.00
	pcs	Tape, double sided	3	22.00	66.00
	box	Technical pen	1	635.00	635.00
		*********Next Pages*********			
(Total Amount in Words)				₱	

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Conforme:

GEC STATIONERY & GENERAL MERCHANDISE
Signature over Printed Name of Supplier

Date

Very truly yours,

MERLAN C. MANI, Ed. D.
SUC President II

Fund Cluster: *Funds Available:* FLORIZA P. BUENASEDA Chief Accountant II	*ORS/BURS No.:* *Date of the ORS/I* *Amount:*

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-022
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	box	Board marker	1	580.80	580.80
	pc	Glue, big	1	39.00	39.00
	btl	Whiteboard marker ink	1	105.60	105.60
		ACCOUNTING			
	btls	Ink for Epson L120 continuous ink	9	286.00	2,574.00
	pcs	Expanded folder	39	9.00	351.00
	ream	Neon paper, assorted	1	135.50	135.50
	pcks	Special board paper	8	25.85	206.80
	pcs	Brown envelope	2	2.00	4.00
	unit	Printer, continuous ink system	1	8,250.00	8,250.00
	unit	System unit	1	17,500.00	17,500.00
		Intel core i3 3220 3.4GHz			
		Asus board DDR3			
		4GB Kingston Memory DDR3			
		500 GB Seagate HDD SATA			
		HRMO			
	Reams	Bond Paper (long) subs 20	10	127.60	1,276.00
	Reams	Bond Paper (short) subs 20	10	109.00	1,090.00
	Bxs	Paper fastener (plastic)	5	29.00	145.00
		***********Next Pages**********			
(Total Amount in Words)				P	

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Conforme:

GEC STATIONERY & GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.

SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/I*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-022
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

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Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Packs	Specialty paper (short)	10	26.50	265.00
	Pc	Ink (HP Laserjet) #85A	1	3,100.00	3,100.00
	Pc	Samsung ML-1640 Toner	1	3,389.00	3,389.00
	Pcs.	Correction Tape	3	29.00	87.00
	Pcs	Correction Fluid	2	33.00	66.00
	Pcs	Folder (long)	51	4.50	229.50
	Pcs	Folder (Short)	24	3.50	84.00
	rolls	Scotch tape, 1"	5	15.00	75.00
	Pc	Tape Dispenser	1	90.00	90.00
	Pcs	File Systems	18	144.50	2,601.00
	Pcs	Record Book (300 pages)	2	44.00	88.00
	Pcs	Expanded Folder (Long)	25	9.00	225.00
	Pc	White Glue, 130g	1	39.50	39.50
	Pcs	Brown Envelope (Long)	17	2.50	42.50
	Box	Pentel Pen (Black)	1	396.00	396.00
	Pack	Cutter Blade (big)	1	22.00	22.00
	Pack	Push pin	3	22.00	66.00
	Btls.	Stamp pad ink, black	2	31.00	62.00
		**********Next Pages**********			
(Total Amount in Words)				P	

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Conforme:

GEC STATIONERY & GENERAL MERCHANDISE
Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

Fund Cluster:
Funds Available:

FLORIZA P. BUENASEDA
Chief Accountant II

ORS/BURS No.:
Date of the ORS/I
Amount:

Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-022
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		SCHOOL OF ENGINEERING			
	reams	Bond paper, long, subs 20	41	127.60	5,231.60
	rms	Bond paper, short, subs 20	25	109.00	2,725.00
	pcs	Folder, long	35	4.50	157.50
	pcs	Folder, short	25	3.50	87.50
	packs	Ink compatible with Epson L200	2	1,144.00	2,288.00
	rolls	Scotch tape 1" transparent	4	15.00	60.00
	bxs	PVC cover	4	759.00	3,036.00
	packs	Specialty paper	17	33.00	561.00
	pcs	Expanded folder - px	45	9.00	405.00
	bxs	Wyte board marker, refillable - pilot	4	580.80	2,323.20
	bxs	Push pin - joy	2	22.00	44.00
	rolls	Duct tape	4	55.00	220.00
		Civil Security Unit			
	pcs	Halogen flashlight - ultrafire ua3 cree xm-L T6	3	1,585.00	4,755.00
		Rechargeable super bright CREE 10W			
		LED spotlight			
		2 levels of brightness; 850 lumens for high beam			
		for low beam			
		**********Next Pages**********			
(Total Amount in Words)				₱	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GEC STATIONERY & GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.

SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/BURS:*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-028
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	btls	Stamp Pad Ink	2	31.00	62.00
	pcs	Rubber Stamp Pad	5	32.00	160.00
	pcs	Name Place Holder (acrylic)	10	168.00	1,680.00
	pcs	Staple Remover - HBW	3	14.50	43.50
	pcs	Heavy Duty Stapler	3	280.50	841.50
	pcs	HP 685 Black Ink Cartridge	3	885.00	2,655.00
	pcs	HP 685 Magenta Ink Cartridge	2	423.50	847.00
	pcs	HP 685 Yellow Ink Cartridge	2	423.50	847.00
	pcs	HP 685 Cyan Ink Cartridge	2	423.50	847.00
		PLANNING			
	rms	Bond Paper (short) subs. 20 - advance	5	127.60	638.00
	rms	Bond Paper (long) subs. 20 - advance	5	109.00	545.00
	rms	Bond Paper (A4) subs. 20 - hard copy	5	118.00	590.00
	pc	Samsung MLT-D111S Toner (black)	1	2,675.00	2,675.00
	packs	Photo Paper (A4) - yasen	2	93.50	187.00
	dozen	Sign Pen (blue) - mygel	1	246.00	246.00
	packs	Special Paper 8.5x11 (cream and white)- elit	20	26.40	528.00
	packs	Parchment Paper	4	42.00	168.00
	pcs	File Box - asia	12	143.00	1,716.00
		**********Next Pages**********			
(Total Amount in Words)				₱	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GEC STATIONERY & GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.

SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/BURS:*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-022
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pairs	Raincoat (pants & jacket)	3	900.00	2,700.00
		Raincoat w/ hood attached			
		Hidden zipper down closure			
		Long sleeves w/ stretchable cuff ends			
		100% water proof and breathable			
		Gartered waistband			
	pcs	Megaphone	3	2,500.00	7,500.00
		Material: Plastic			
		Size (cm): 35 x 23 x 24			
		Output: 25W			
		Effective distance: 700m			
		Horn diameter: 230mm			
		Detachable microphone, volume control			
		8 x UM-1 Size D batteries			
	pcs	Battery for megaphone - eveready	18	32.50	585.00
		8 x UM-1 Size D batteries			
	pc	Puncher - joy	1	132.00	132.00
	pcs	Correction tape - joy	3	29.00	87.00
	bxs	Metal paper fastener	3	33.00	99.00
		**********Next Pages********			
(Total Amount in Words)				₱	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GEC STATIONERY & GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.

SUC President II

Fund Cluster:

Funds Available:

FLORIZA P. BUENASEDA

Chief Accountant II

ORS/BURS No.:

Date of the ORS/BURS:

Amount:

Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-022
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Record book, 500 leaves - valiant	40	58.50	2,340.00
	boxes	Ballpen, black - HBW	3	51.00	153.00
	ream	Book paper, short - advance	1	115.00	115.00
	ream	Book pape, long - advance	1	135.00	135.00
	btls	Rubbing alcohol - green cross	4	73.75	295.00
	pcs	Folder, long - system	30	4.50	135.00
	pcs	Folder, short - system	30	3.50	105.00
	btls	Ink for Epson (cyan, magenta, black, yellow)	4	286.00	1,144.00
		**********Nothing Follows**********			
(Total Amount in Words)		SEVEN HUNDRED THIRTY EIGHT THOUSAND EIGHT HUNDRED TWENTY NINE AND 95/100 PESOS ONLY		₱	738,829.95

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GEC STATIONERY & GENERAL MERCHANDISE
Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

Fund Cluster:
Funds Available:

FLORIZA P. BUENASEDA
Chief Accountant II

ORS/BURS No.:
Date of the ORS/BURS:
Amount:

Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-028
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
TIN:		*Mode of Procurement: Public Bidding*	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Seven (7) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Paste - redstone	3	32.00	96.00
	box	Fastener - Kw-Trio	10	29.00	290.00
	dozen	Ballpen, branded (red) - pilot	1	237.60	237.60
		CASHIER			
	cart	Ink Black, HP P1102 - 85A	4	2,975.00	11,900.00
	pcs	Stapler (big) - max	2	280.50	561.00
	pcs	Money Detector	4	605.00	2,420.00
	pcs	Puncher - joy	2	132.00	264.00
		GAD			
	units	Printer Toner 85A	2	2,975.00	5,950.00
	rms	Bond Paper 8.5x11 subs. 20 - advance	5	109.00	545.00
	pcs	Arc Folders	10	117.00	1,170.00
	pcs	Expandable Folders - px	100	9.00	900.00
	pcs	Record Book (300 pages) - valiant	2	44.00	88.00
	box	Vinyl Coated Paper Clips - lorex	5	8.25	41.25
	units	Office Table	2	4,500.00	9,000.00
	pcs	Parchment Paper	1000	2.50	2,500.00
	pcs	Certificate Jacket - adventure	100	35.00	3,500.00
	box	Plastic Fastener - Kw-Trio	2	29.00	58.00
		**********Next Pages**********			
(Total Amount in Words)				P	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GEC STATIONERY & GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.

SUC President II

Fund Cluster:

Funds Available:

FLORIZA P. BUENASEDA

Chief Accountant II

ORS/BURS No.:

Date of the ORS/BURS:

Amount:

Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-028
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	box	White Board Marker - pilot	1	580.80	580.80
	pcs	Expandable Envelopes - px	200	9.00	1,800.00
	unit	Steel Cabinet - hermaco	1	9,650.00	9,650.00
	units	Correction Papers - joy	2	29.00	58.00
	boxes	Ballpen (sign pen) - mygel	5	246.00	1,230.00
	unit	Stapler (w/remover) - max	1	286.00	286.00
	box	Staple Wire (35mm) - max	5	36.00	180.00
	pc	Stamp Pad - joy	1	31.00	31.00
	pcs	Glass Certificate Frame	25	165.00	4,125.00
	units	Isopropyl Alcohol - green cross	4	73.75	295.00
	box	Pencil (# 2) - monggol	3	60.50	181.50
	pcs	Paper Clamps (big) - SDT	20	13.75	275.00
	pcs	Office Folder - system	100	4.50	450.00
	roll	Ribbon (violet) 1" thick - satin	1	125.00	125.00
	roll	Ribbon (maroon) 1" thick - satin	1	125.00	125.00
	roll	Ribbon (gold) 1" thick - satin	1	125.00	125.00
		Learning Resource Center			
	set	4pcs Rechargeable AAA Battery w/ Power Char	1	2,150.00	2,150.00
	pcs	Wireless Optical Mouse	2	880.00	1,760.00
		***********Next Pages***********			
(Total Amount in Words)				P	

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Signature over Printed Name of Supplier

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MERIAN C. MANI, Ed. D.
SUC President II

Fund Cluster:
Funds Available:

FLORIZA P. BUENASEDA
Chief Accountant II

ORS/BURS No.:
Date of the ORS/BURS:
Amount:

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-028
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	Full Auto Sensing Laser Barcode Scanner w/stand	1	4,300.00	4,300.00
	rms	Bond Paper (long) subs. 20 - advance	25	127.60	3,190.00
	rms	Bond Paper (short) subs. 20 - advance	25	109.00	2,725.00
	pcs	Record Book (300 pages) - valiant	5	44.00	220.00
	boxes	Ballpen (blue) Branded - pilot	3	237.60	712.80
	pcs	Sign Pen (blue) - mygel	20	20.50	410.00
	box	Pentel Pen (black) - pilot	1	396.00	396.00
	pcs	Scotch Tape 2" - lucky	20	13.50	270.00
	pcs	Scotch Tape 1" - armak	100	15.00	1,500.00
	pcs	Blank DVD RW - sony	80	51.70	4,136.00
	boxes	Pencil - monggol	2	60.50	121.00
	rms	Neon Paper - avia	2	135.50	271.00
	pcs	Paper Stick - kalsete	200	26.50	5,300.00
	pcs	Highlighting pen, Assorted Color - stabilo	6	33.00	198.00
	units	Pocket Wifi - smart	2	999.00	1,998.00
	btls	Glue, all purpose, 200 grams - redstone	50	31.00	1,550.00
	pcs	Stamp Pad Ink (blue) - joy	2	31.00	62.00
	pcs	Broom, Soft Tambo	5	180.00	900.00
	pcs	Accession Book	3	425.00	1,275.00
		**********Next Pages**********			
(Total Amount in Words)				P	

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GEC STATIONERY & GENERAL MERCHANDISE
Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

Fund Cluster:
Funds Available:

FLORIZA F. BUENASEDA
Chief Accountant II

ORS/BURS No.:
Date of the ORS/BURS:
Amount:

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-028
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	btls	Glass Cleaner - mr. muscle	10	189.75	1,897.50
	pcs	Folder Expanded (long) - px	50	9.00	450.00
	pcs	Expanded Envelop (long) - px	50	9.00	450.00
	sets	Ink for Continuous Printer (EPSON) 4 colors	4	1,144.00	4,576.00
	rms	Acetate A4	2	236.50	473.00
	pcs	Ring binder 3/4"	10	21.00	210.00
	pcs	Ring Binder 1"	10	32.00	320.00
	pcs	Ring Binder 1 1/2"	5	50.00	250.00
	pcs	Ring Binder 2"	5	60.50	302.50
		VP for Administration			
	rms	Book Paper (long) sub 20 - advance	3	135.00	405.00
	rms	Book paper (short) sub 20 - advance	5	115.00	575.00
	pcs	Expanded Folder - px	50	9.00	450.00
	pcs	Expanded Envelop w/ Tie - px	50	9.00	450.00
	pcs	Folder (long) - system	50	4.50	225.00
	pcs	Folder (short) - system	50	3.50	175.00
	box	Rubber Band - everlasting	1	214.50	214.50
	rolls	Scotch Tape 1" - armak	6	15.00	90.00
	box	Sign Pen (black) - mygel	1	246.00	246.00
		**********Next Pages**********			
(Total Amount in Words)				P	

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GEC STATIONERY & GENERAL MERCHANDISE
Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/I*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier:	GEC STATIONERY & GENERAL MERCHANDISE	*P.O. No.:*	101-028
Address:	97 Enriquez St., Brgy. 6 Lucena City	*Date:*	
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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Mailing Envelop - 5 star	25	0.75	18.75
	pcs	Correction Tape - joy	3	29.00	87.00
	btl	Stamp Pad Ink - eveready	1	31.00	31.00
	btls	Alcohol - green cross	4	73.75	295.00
	pcs	Record Book, 500 leaves - valiant	2	58.50	117.00
	boxes	Paper Clip (small) - lorex	2	8.25	16.50
	boxes	Paper Clip (big) - lorex	2	23.00	46.00
	boxes	Binding Clip 1"	2	60.50	121.00
	boxes	Binding Clip 1 1/2"	2	60.50	121.00
	pcs	Glue Big - elmers	2	39.50	79.00
	pads	Post It - kaisite	5	36.50	182.50
	box	Pencil - mongol	1	60.50	60.50
	ream	Neon Paper - avia	1	135.00	135.00
	box	Push Pin - HBW	1	22.00	22.00
	pcs	Clearbook (short)	6	25.00	150.00
	pcs	Clearbook (long)	6	30.00	180.00
	pc	Memory Card 8gb (for digicam) - Kingston	1	297.00	297.00
	pcs	Brown Envelop (short) - 5 star	50	2.00	100.00
	pcs	Brown Envelop (long) - 5 star	50	2.50	125.00
		**********Next Pages**********			
(Total Amount in Words)				P	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GEC STATIONERY & GENERAL MERCHANDISE
Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

Fund Cluster:
Funds Available:

FLORIZA P. BUENASEDA
Chief Accountant II

ORS/BURS No.:
Date of the ORS/I
Amount:

Republic of the Philippines
MARINDUQUE STATE COLLEGE
P. Manguera Sr. Rd., Tanza,
Boac, Marinduque 4900
Telefax Nos. (042) 332-2028/2728

Satellite Campuses:
MSC Sta. Cruz (Brgys. Matalaba&Pag-asa)
MSC Torrijos (Brgy.Poctoy)
MSC Gasan (Brgy.Banuyo)
Email Adress: msc_president@yahoo.com

M.S.C. RECEIVED

Notice of Award

July 4, 2016

JUL 12 2016

DATE: 7/5
TIME: 1:45PM
BY: [illegible]

MARINDUQUE INTER-ISLAND CONSTRUCTION & GEN. MDSE.
Sta. Cruz, Marinduque

Dear Sir / Madame:

We are happy to notify you that your bid for the *supply and delivery of construction supplies and materials* for execution of ***MARINDUQUE INTER-ISLAND CONSTRUCTION & GEN. MDSE.*** for the Contract Price of equivalent ***EIGHT HUNDRED THIRTY THREE THOUSAND SEVEN HUNDRED FORTY (P833, 740.00) pesos*** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

You are required to provide within ten (10) calendar days the performance security in the form and the amount listed hereunder:

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.23	Goods and Consulting Services – Five percent (5%) Infrastructure Projects – Ten percent (10%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.24	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award.

Very truly yours,

M.S.C. SUPPLY
9:12 A.M.
7-13-16
DATE
SIGNATURE

MERIAN C. MANI, Ed.D.
SUC President II

Conforme:

MARINDUQUE INTER-ISLAND CONSTRUCTION & GEN. MDSE.
Date: ____________

The Head of the Procuring Entity, through the Procurement Unit/Office, immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB.

Republic of the Philippines
MARINDUQUE STATE COLLEGE
P. Manguera Sr. Rd., Tanza,
Boac, Marinduque 4900
Telefax Nos. (042) 332-2028/2728

Satellite Campuses:
MSC Sta. Cruz (Brgys. Matalaba&Pag-asa)
MSC Torrijos (Brgy.Poctoy)
MSC Gasan (Brgy.Banuyo)
Email Adress: msc_president@yahoo.com

M.S.C. RECEIVED JUL 1 2 2016

Notice of Award

JUL 12 2016

RECEIVED DATE: 7/5 TIME: 1:45PM BY: [illegible]

July 4, 2016

MARINDUQUE INTER-ISLAND CONSTRUCTION & GEN. MDSE.
Sta. Cruz, Marinduque

Dear Sir / Madame:

We are happy to notify you that your bid for the *supply and delivery of construction supplies and materials* for execution of ***MARINDUQUE INTER-ISLAND CONSTRUCTION & GEN. MDSE.*** for the Contract Price of equivalent ***EIGHT HUNDRED THIRTY THREE THOUSAND SEVEN HUNDRED FORTY (P833, 740.00) pesos*** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

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a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.23	Goods and Consulting Services – Five percent (5%) Infrastructure Projects – Ten percent (10%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.24	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award.

Very truly yours,

MERIAN C. MANI, Ed.D.
SUC President II

RECEIVED M.S.C. SUPPLY 9:12 A.M 7-13-16 DATE SIGNATURE

Conforme:

MARINDUQUE INTER-ISLAND CONSTRUCTION & GEN. MDSE.
Date: ______________ 7-12-16

The Head of the Procuring Entity, through the Procurement Unit/Office, immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB.

Republic of the Philippines
MARINDUQUE STATE COLLEGE
P. Manguera Sr. Rd., Tanza,
Boac, Marinduque 4900
Telefax Nos. (042) 332-2028/2728

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MSC Sta. Cruz (Brgys. Matalaba&Pag-asa)
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MSC Gasan (Brgy.Banuyo)
Email Adress: msc_president@yahoo.com

MARINDUQUE INTER-ISLAND CONSTRUCTION & GEN. MDSE.

NOTICE TO PROCEED

RECEIVED
JUL 12 2016

MARINDUQUE INTER-ISLAND CONSTRUCTION & GENERAL MERCHANDISE
Maharlika Sta. Cruz, Marinduque

Dear Sir / Madame:

The attached Purchase Order having been approved, notice is hereby given to ***MARINDUQUE INTER-ISLAND CONSTRUCTION & GENERAL MERCHANDISE*** that work may commence on the ***SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES AND MATERIALS*** effective fifteen (15) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the *Marinduque State College*.

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

I acknowledge receipt of this Notice on 8-24-16

Name of the Representative of the Bidder: Relasmie P. Punt

Authorized Signature:

Email : 8-11-16
time : 3:01 p.m

RECEIVED:
M.S.C. SUPPLY
1:13 A.M
7-13-16
DATE
SIGNATURE

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to proceed within seven (7) calendar days from the date of the approval of the contract.

ICTSC BLDG PHASE II
LOT 1

PURCHASE ORDER

Marinduque State College

Engr. Melito Hirondo

Supplier:	MARINDUQUE INTER ISLAND CONSTRUCTION & GEN. MDSE.	*P.O. No.:*	1176-028
Address:	Sta. Cruz, Marinduque	*Date:*	
TIN:	102-219-005-002	*Mode of Procurement:*	Public Bidding

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Fifteen (15) Calendar Days
Date of Delivery:	15 Calendar days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		LOT 1: Construction Supplies & Materials			
	bags	Cement	500	270.00	135,000.00
	pcs.	CHB # 4	1650	15.00	24,750.00
	cu.m.	Sand (pang-asintada)	35	500.00	17,500.00
	cu.m.	Gravel 3/4	20	600.00	12,000.00
	pcs.	RSB 16mmx6m (strd)	125	450.00	56,250.00
	pcs.	RSB 12mmx6m (strd)	35	260.00	9,100.00
	pcs.	RSB 10mmx6m (strd)	400	190.00	76,000.00
	pcs.	Angle Bar 1/4 x 2 x 2 x 6m (strd)	30	1,100.00	33,000.00
	pcs.	C-purlins 2 x 4 x 6m (1.35mm thk)	45	580.00	26,100.00
	kgs.	Welding Rod	20	180.00	3,600.00
	pcs.	Hardi Sanipa 1/2 x 12 x 10	12	500.00	6,000.00
	pcs.	Hack saw blade	20	90.00	1,800.00
	pcs.	Corr. G.I sheet 0.40 x 12	30	540.00	16,200.00
	pcs.	Corr. G.I sheet 0.40 x 10	30	450.00	13,500.00
	pcs.	Ridge roll 0.40 x 8	5	350.00	1,750.00
	pcs.	Flushing 0.40 x 8	6	350.00	2,100.00
	pcs.	Tek screw # 4	1200	4.00	4,800.00
	pcs.	Tek screw # 2	200	3.00	600.00
		*********Next Pages*********			
(Total Amount in Words)				₱	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

MARINDUQUE INTER ISLAND CONSTRUCTION & GEN. MDSE.
Signature over Printed Name of Supplier

8/24/16
Date

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/BURS:*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

PURCHASE ORDER

Marinduque State College

Engr. Melito Hirondo

Supplier:	MARINDUQUE INTER ISLAND CONSTRUCTION & GEN. MDSE.	*P.O. No.:*	1176-028
Address:	Sta. Cruz, Marinduque	*Date:*	
TIN:	102-219-005-002	*Mode of Procurement:*	Public Bidding

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Fifteen (15) Calendar Days
Date of Delivery:	15 Calendar days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs.	Plywood 1/2 x 4 x 8	45	650.00	29,250.00
	pcs.	Plywood 1/4 x 4 x 8	50	400.00	20,000.00
	pcs.	Good Lumber 2 x 2 x 12	170	220.00	37,400.00
	pcs.	Good Lumber 1 x 1 x 12	20	144.00	2,880.00
	pcs.	Coco Lumber 2 x 3 x 12	450	120.00	54,000.00
	pcs.	Floor Tiles 16 x 16 (Britania beige)	700	75.00	52,500.00
	kgs.	Tile Grout	20	150.00	3,000.00
	tins	Flat wall enamel	4	2,400.00	9,600.00
	tins	QDE white	4	2,600.00	10,400.00
	tins	Latex Flat	5	2,400.00	12,000.00
	tins	Latex Gloss White	5	2,600.00	13,000.00
	tins	Acri-color raw sienna	7	250.00	1,750.00
	tins	Red oxide primer paint	5	2,400.00	12,000.00
	tins	Roof Guard (Baguio Green)	5	2,800.00	14,000.00
	kgs.	Tie Wire # 16	80	80.00	6,400.00
	pcs.	Stainless pipe 1-1/4Ø	4	1,800.00	7,200.00
	kgs.	Welding Rod for stainless	5	750.00	3,750.00
	gals.	Concrete Neutralizer	4	550.00	2,200.00
	gals.	Masonry Putty	6	450.00	2,700.00
		**********Next Pages**********			
(Total Amount in Words)				₱	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

MARINDUQUE INTER ISLAND CONSTRUCTION & GEN. MDSE.
Signature over Printed Name of Supplier

8/24/16
Date

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/BURS:*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

Appendix 61

PURCHASE ORDER

Marinduque State College

Engr. Melito Hirondo

Supplier: MARINDUQUE INTER ISLAND CONSTRUCTION & GEN. MDSE.	*P.O. No.:* 1176-028
Address: Sta. Cruz, Marinduque	*Date:*
TIN: 102-219-005-002	*Mode of Procurement:* Public Bidding

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Fifteen (15) Calendar Days
Date of Delivery:	15 Calendar days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	ltrs.	Vulca Seal	6	480.00	2,880.00
	kgs.	Patching Compound	20	55.00	1,100.00
	gals.	Glazing Putty	5	700.00	3,500.00
	gals.	Tile Red	4	650.00	2,600.00
	cu.m.	Filling Materials (mixture of gravel & sand)	20	500.00	10,000.00
	pcs.	Pointed shovel (branded-HD)	8	250.00	2,000.00
	sets	Wheel Barrow (HD)	4	2,800.00	11,200.00
	pcs.	Plyboard 3/4 x 4 x 8	30	1,100.00	33,000.00
	gals.	Wood Stain Maple	4	600.00	2,400.00
	gals.	Valspar	4	1,300.00	5,200.00
	ln.ft.	Sand paper # 100	40	55.00	2,200.00
	pcs.	Formica White	10	980.00	9,800.00
	gals.	Rugby	3	1,100.00	3,300.00
	pcs.	Tile Cutting diamond blade # 4	2	180.00	360.00
	pcs.	Tek screw adaptor (HD)	4	180.00	720.00
	ln.Mtrs.	Welding Machine Cable (HD)	20	280.00	5,600.00
	pc.	Electric Grinder (HD-Branded)	1	3,800.00	3,800.00
		***********Nothing Follows***********			
(Total Amount in Words)		EIGHT HUNDRED THIRTY THREE THOUSAND SEVEN HUNDRED FORTY PESOS ONLY		₱	833,740.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

MARINDUQUE INTER ISLAND CONSTRUCTION & GEN. MDSE.
Signature over Printed Name of Supplier

8/24/16
Date

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/BURS:*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

Republic of the Philippines
MARINDUQUE STATE COLLEGE
Tanza, Boac, Marinduque

Notice of Award

July 4, 2016

PAULA LIM LUMBER AND HARDWARE
Murallon, Boac, Marinduque

Dear Sir / Madame:

We are happy to notify you that your quotation for the execution of ***PAULA LIM LUMBER AND HARDWARE*** for the contract price equivalent to ***FOUR THOUSAND NINE HUNDRED FIFTY (P4, 950.00) Pesos,*** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

You are hereby required to deliver within fifteen calendar days the items/materials/supplies indicated in the attached Purchase Order.

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

SUPPLY
9:12 A.M.
7-13-16

Conforme:

PAULA LIM LUMBER AND HARDWARE
Date: 7/14/16

The Head of the Procuring Entity, through the Procurement Unit/Office, Immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

JUN 1 3 2016

If the BAC determines that the bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bidder as the bidder with the Lowest Calculated Responsive Bid, and the head of the Procuring Entity concerned shall award the contract to the said bidder. (IRR-A Section 34.3) The TWG, with the assistance of the Secretariat, if necessary, shall prepare the BAC Resolution declaring the LCRB.

Standard Form Number: SF-GOOD-
Revised on: May 24, 2004

Republic of the Philippines
MARINDUQUE STATE COLLEGE
Tanza, Boac, Marinduque

Notice of Award

July 4, 2016

JUL 12 2016

PAULA LIM LUMBER AND HARDWARE
Murallon, Boac, Marinduque

Dear Sir / Madame:

We are happy to notify you that your quotation for the execution of ***PAULA LIM LUMBER AND HARDWARE*** for the contract price equivalent to ***TWO THOUSAND EIGHT HUNDRED FIFTY (P2, 850.00) Pesos,*** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

You are hereby required to deliver within fifteen calendar days the items/materials/supplies indicated in the attached Purchase Order.

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

Conforme:

PAULA LIM LUMBER AND HARDWARE
Date: 7/14/16

9:13 A.M
7-13-16
SIGNATURE

The Head of the Procuring Entity, through the Procurement Unit/Office, Immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB

PAULA LIM LUMBER & HARDWARE

Boac, Marinduque 4900
Telefax Nos. (042) 332-2028/2728

MSC Gasan (Brgy.Banuyo)
Email Adress: msc_president@yahoo.com

NOTICE TO PROCEED

July 4, 2016

PAULA LIM LUMBER AND HARDWARE
Murallon, Boac, Marinduque

Dear Sir / Madame:

The attached Purchase Order having been approved, notice is hereby given to **PAULA LIM LUMBER AND HARDWARE** that work may commence on the ***SUPPLY AND DELIVERY OF SAKOLENE (BLUE)*** effective fifteen (15) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the *Marinduque State College*.

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

I acknowledge receipt of this Notice on 7/14/16

Name of the Representative of the Bidder: Mary Ann Redema

Authorized Signature: [signature]

RECEIVED
M.S.C. SUPPLY
9:13 AM
7-13-16
DATE
SIGNATURE

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to proceed within seven (7) calendar days from the date of the approval of the contract.

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

JUN 1 3 2016

If the BAC determines that the bidder with the Lowest Calculated Bid passes all the criteria for post qualification, it shall declare the said bidder as the bidder with the Lowest Calculated Responsive Bid, and the head of the Procuring Entity concerned shall award the contract to the said bidder. (IRR-A Section 34.3) The TWG with the assistance of the Secretariat, if necessary, shall prepare the BAC Resolution declaring the LCRB.

Republic of the Philippines
MARINDUQUE STATE COLLEGE
P. Manguera Sr. Rd., Tanza,
Boac, Marinduque 4900
Telefax Nos. (042) 332-2028/2728

Satellite Campuses:
MSC Sta. Cruz (Brgys. Matalaba&Pag-asa)
MSC Torrijos (Brgy.Poctoy)
MSC Gasan (Brgy.Banuyo)
Email Adress: msc_president@yahoo.com

NOTICE TO PROCEED

July 4, 2016

PAULA LIM LUMBER AND HARDWARE
Murallon, Boac, Marinduque

Dear Sir / Madame:

The attached Purchase Order having been approved, notice is hereby given to **PAULA LIM LUMBER AND HARDWARE** that work may commence on the ***SUPPLY AND DELIVERY OF SKULL GUARD*** effective fifteen (15) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the *Marinduque State College*.

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

I acknowledge receipt of this Notice on 7/14/16

Name of the Representative of the Bidder: Mary ann Redeuna

Authorized Signature: mpredeuna

RECEIVED: M.S.C. SUPPLY
9:13 A.M.
7-13-16
DATE
SIGNATURE

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to proceed within seven (7) calendar days from the date of the approval of the contract.

Appendix 61

PURCHASE ORDER

Marinduque State College

End User:

Supplier:	PAULA LIM LUMBER AND HARDWARE	*P.O. No.:*	1176-026
Address:	Murallon, Boac, Marinduque	*Date:*	July 4, 2016
TIN:	164-320-427-000	*Mode of Procurement:*	Public Bidding

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Fifteen (15) Calendar Days
Date of Delivery:	15 Calendar days upon acceptance of NTP	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		LOT 5: Safety Equipment			
	pcs.	*Skull Guard (orange-12 and 3 - white)*	15	190.00	2,850.00
		****Nothing Follows****			
(Total Amount in Words)		TWO THOUSAND EIGHT HUNDRED FIFTY PESOS ONLY		₱	2,850.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

PAULA LIM LUMBER AND HARDWARE

Signature over Printed Name of Supplier

7/14/16

Date

Very truly yours,

MERIAN C. MANI, Ed. D.

SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/BURS:*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

M.S.C. SUPPLY

9:19 Am

7-13-16

DATE

SIGNATURE

PURCHASE ORDER

Marinduque State College

End User:

Supplier:	PAULA LIM LUMBER AND HARDWARE	*P.O. No.:*	1176-025
Address:	Murallon, Boac, Marinduque	*Date:*	*July 4, 2016*
TIN:	164-320-427-000	*Mode of Procurement:*	*Public Bidding*

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Fifteen (15) Calendar Days
Date of Delivery:	15 Calendar days upon acceptance of NTP	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		LOT 4: Perimeter Fence			
	mtrs.	*Sakolene (blue) 8ft.*	100		4,950.00
		****Nothing Follows****			
(Total Amount in Words)	FOUR THOUSAND NINE HUNDRED FIFTY PESOS ONLY			₱	4,950.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

PAULA LIM LUMBER AND HARDWARE
Signature over Printed Name of Supplier

7/14/16
Date

Very truly yours,

MERIAN C. MANI, Ed. D.
SUC President II

Fund Cluster:
Funds Available:

FLORIZA P. BUENASEDA
Chief Accountant II

ORS/BURS No.:
Date of the ORS/BURS: 7-13-16
Amount:

M.S.C. SUPPLY
7.13. AM

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

JUN 15 2016

If the BAC determines that the bidder with the Lowest Calculated Bid passes all the criteria for post qualification, it shall declare the said bidder as the bidder with the Lowest Calculated Responsive Bid, and the head of the Procuring Entity concerned shall award the contract to the said bidder. (IRR-A Section 34.3) The TWG, with the assistance of the Secretariat, if necessary, shall prepare the BAC Resolution declaring the LCRB.

Republic of the Philippines
MARINDUQUE STATE COLLEGE
P. Manguera Sr. Rd., Tanza,
Boac, Marinduque 4900
Telefax Nos. (042) 332-2028/2728

Satellite Campuses:
MSC Sta. Cruz (Brgys. Matalaba&Pag-asa)
MSC Torrijos (Brgy.Poctoy)
MSC Gasan (Brgy.Banuyo)
Email Adress: msc_president@yahoo.com

Notice of Award

July 20, 2016

JAEGO GENERAL MERCHANDISE
San Miguel, Boac, Marinduque

Dear Sir / Madame:

We are happy to notify you that your bid for the *supply and delivery of office supplies* for the execution of ***JAEGO GENERAL MERCHANDISE*** for the Contract Price of equivalent following LOTS:

LOT 1:	***SIX HUNDRED SIXTY THOUSAND TWO HUNDRED THIRTY SEVEN (P660,237.00)***
LOT 3:	***THREE HUNDRED FORTY NINE THOUSAND TWO HUNDRED TEN (P349,210.00)***

as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

You are required to provide within ten (10) calendar days the performance security in the form and the amount listed hereunder:

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.23	Goods and Consulting Services – Five percent (5%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.24	Infrastructure Projects – Ten percent (10%)
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award.

Very truly yours,

MERIAN CATAJAY MANI, Ed.D.
SUC President II

RECEIVED
8-4-16
DATE
SIGNATURE

Conforme:

JAEGO GENERAL MERCHANDISE
Date: 8-4-16

The Head of the Procuring Entity, through the Procurement Unit/Office, immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB.

Republic of the Philippines
MARINDUQUE STATE COLLEGE
P. Manguera Sr. Rd., Tanza,
Boac, Marinduque 4900
Telefax Nos. (042) 332-2028/2728

Satellite Campuses:
MSC Sta. Cruz (Brgys. Matalaba&Pag-asa)
MSC Torrijos (Brgy.Poctoy)
MSC Gasan (Brgy.Banuyo)
Email Adress: msc_president@yahoo.com

P.O. No. 164-044

NOTICE TO PROCEED

RECEIVED
BY:
DATE: AUG 10 2016
TIME:

August 5, 2016

JAEGO GENERAL MERCHANDISE
San Miguel, Boac, Marinduque

Dear Sir / Madame:

The attached Purchase Order having been approved, notice is hereby given **JAEGO GENERAL MERCHANDISE** that work may commence on the ***SUPPLY AND DELIVERY OF OFFICE SUPPLIES & PLASTIC CHAIRS*** *effective* five (5) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the *Marinduque State College*.

Very truly yours,

MERIAN CATAJAY-MANI, Ed. D.
SUC President II

RECEIVED:
M.S.C. SUPPLY
8-22-16
DATE
8:15 PM
SIGNATURE

I acknowledge receipt of this Notice on __________

Name of the Representative of the Bidder: __________

Authorized Signature: __________

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to proceed within seven (7) calendar days from the date of the approval of the contract.

Appendix 61

PURCHASE ORDER

Marinduque State College

End User: Dr. Liza Marie Manoos

Supplier: JAEGO GENERAL MERCHANDISE	*P.O. No.:* 164-044
Address: San Miguel, Boac, Marinduque	*Date:* August 5, 2016
TIN: 102-219-005-000	*Mode of Procurement:* Public Bidding

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Fifteen (15) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		LOT A: Purchase of Office Supplies			
		School of Fisheries			
	pcs	Call & text card (300 load) compatible w/ Smart sim	24	400.00	9,600.00
		Learning Resource Center			
	pcs	Call and text card (300 load)	10	355.00	3,550.00
		Office of the Campus Director- Boac Campus			
		Ink refill for printer (Epson L210)			
	btl	Yellow	1	85.00	85.00
	btl	Cyan	1	85.00	85.00
	btl	Magenta	1	85.00	85.00
	btl	Black	1	85.00	85.00
	pcs	Call and text card	3	355.00	1,065.00
	pc	White board w/ frame (4x8)	1	3,700.00	3,700.00
		SSTED-Laboratory High School			
	rolls	Double sided tape (1 inch)	4	31.00	124.00
	pcs	Record Book, 300 pages	10	45.00	450.00
	pcs	Rubber eraser	5	10.00	50.00
	pcs	Heavy Duty stapler	4	110.00	440.00
	pcs	Permanent marker (Black)	20	15.00	300.00
	pcs	White board marker	40	16.00	640.00
		*********Next Pages*********			
(Total Amount in Words)				P	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

JAEGO GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN CATAJAY-MANI, Ed. D.

SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/BURS:*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

PURCHASE ORDER

Marinduque State College

Supplier:	JAEGO GENERAL MERCHANDISE	*P.O. No.:*	164-044
Address:	San Miguel, Boac, Marinduque	*Date:*	*August 5, 2016*
TIN:	102-219-005-000	*Mode of Procurement: Public Bidding*	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Fifteen (15) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Budget Office			-
	boxes	HP laserjet P1102/85A Cartridge	2	3,000.00	6,000.00
	pcs	Calculator Two Way Power 14 digits	3	680.00	2,040.00
	pc	printer 3-in-1 inkjet - CANON MP237	1	4,490.00	4,490.00
	pcs	Call and text load (Smart-300)	6	360.00	2,160.00
	pcs	USB external drive 1TB	2	3,900.00	7,800.00
	pcs	Samsung ML-1640 toner - # 108	2	3,140.00	6,280.00
	pcs	Sliding Clear Folder (long)	50	13.00	650.00
	reams	Special paper long (any color)	6	23.00	138.00
	pcs	Ring binder(1inch)	20	30.00	600.00
	reams	Bond paper (short) subs 20	15	123.00	1,845.00
	pcs	Index tab	12	17.00	204.00
		Office of the Chief Administrative Officer			-
	cart	Ink ML 2165 (black)	2	3,395.00	6,790.00
	cart	Ink ML 1640 (black)	1	3,040.00	3,040.00
	cart	Ink MLT D1115 (black)	1	2,590.00	2,590.00
		Cashier's Office			-
	pc	Cork board 2x3	1	720.00	720.00
	carts	Ink Black (ML-1610) - D119S	3	3,040.00	9,120.00
		*********Next Pages*********			
(Total Amount in Words)				P	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

JAEGO GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN CATAJAY-MANI, Ed. D.

SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/BURS:*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

PURCHASE ORDER

Marinduque State College

Supplier:	JAEGO GENERAL MERCHANDISE	*P.O. No.:*	164-044
Address:	San Miguel, Boac, Marinduque	*Date:*	August 5, 2016
TIN:	102-219-005-000	*Mode of Procurement: Public Bidding*	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	*Delivery Term:*	Fifteen (15) Working Days
Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	boxes	Pay envelope	6	245.00	1,470.00
	reams	Bond paper, short	4	123.00	492.00
	pcs	Ballpen black	20	3.40	68.00
	bxs	Staple wires No.35	5	24.00	120.00
	pcs	Folder, short	100	2.75	275.00
	pcs	Folder, long	80	3.20	256.00
	btls	Elmer's Glue,big	2	42.00	84.00
	pcs	Scotch tape	3	14.00	42.00
	bxs	Paper Fastener (metal)	5	30.00	150.00
	pcs	Expanded folder	20	9.50	190.00
	bxs	Pencil	2	72.00	144.00
	pcs	Staple remover	5	12.00	60.00
	btls	Alcohol	3	95.00	285.00
	btls	Continuous ink (4 Colors)	4	85.00	340.00
	btls	Stamp pad ink	2	33.00	66.00
	pcs	Correction tape	6	15.00	90.00
	bxs	Rubber Band Big	2	179.00	358.00
	bxs	Rubber band small	1	19.00	19.00
	pcs	Brown envelope long	10	1.50	15.00
		**********Next Pages**********			
(Total Amount in Words)				P	

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FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

PURCHASE ORDER

Marinduque State College

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TIN:	102-219-005-000	*Mode of Procurement: Public Bidding*	

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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Record book - 150pages	2	30.00	60.00
	pcs	Pentel pen (black)	2	15.00	30.00
	pcs	Sign pen black	2	15.00	30.00
	pcs	Paper clip , jumbo	2	19.00	38.00
	pcs	Ring binder 1"	5	30.00	150.00
	pcs	Ring binder 3/4	8	24.00	192.00
	pcs	Cutter , large	1	25.00	25.00
	pcs	USB flashdrive 8gig	2	220.00	440.00
	pcs	File System	25	80.00	2,000.00
	pcs	CD (rewritable)	20	28.00	560.00
		Office of the President-KIMS			-
	pc	Samsung ML-1640 toner	1	3,140.00	3,140.00
	packs	Photo paper	15	75.00	1,125.00
		Registrar's Office-Boac, Sta. Cruz, Torrijos and Gasan			-
	reams	Bookpaper, long sub. 20	100	155.00	15,500.00
	reams	Bookpaper, short sub. 20	86	135.00	11,610.00
	pcs	Brown envelope, long	2000	1.50	3,000.00
	bxs	Fastener (coated)	5	24.00	120.00
	pcs	File system long (green)	100	115.00	11,500.00
		**********Next Pages**********			
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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Folder (long)	500	3.20	1,600.00
	btls.	Glue (big), 130g	25	42.00	1,050.00
	bxs	HP Laserjet 85A	30	3,000.00	90,000.00
	sets	Ink for continuous printer Epson (4 Colors)	4	340.00	1,360.00
	bxs	Laserjet (1006-(35 A toner)	2	3,130.00	6,260.00
	bxs	ML 1640-(108/SEE toner)	2	3,140.00	6,280.00
	bxs	12A HP deskjet	2	3,450.00	6,900.00
	bxs	Paper clip (big)	10	19.00	190.00
	bxs	Binder clip (big) - 2"	10	55.00	550.00
	bxs	Pencil	3	72.00	216.00
	pcs	Refill (my gel) blue/black	48	15.00	720.00
	pcs	Sign pen, black .5	40	15.00	600.00
	pcs	Sign pen, Pilot hi-tech V7	20	50.00	1,000.00
	rolls	Scotch tape 1"	30	14.00	420.00
	bxs	Staple wires No.35	20	24.00	480.00
	btls.	Correction Fluid	15	33.00	495.00
	pcs	Parchment paper 8 1/2x11	2000	1.85	3,700.00
	reams	Neon Paper (assorted)	2	155.00	310.00
	pcs	Stabilo assorted color	6	29.40	176.40
		**********Next Pages**********			
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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Mailing Envelope (white) long	500	0.70	350.00
	bxs	Push pin	5	14.00	70.00
	bxs	Filing box (red)	50	115.00	5,750.00
	pads	Specialty paper (cream)	20	21.00	420.00
	doz.	Ballpen (black, blue , red) (1 doz/color)	4	40.80	163.20
	pcs	Ruler (big-18in)	10	350.00	3,500.00
	pcs	Toilet cleanser	5	55.00	275.00
	pcs	Floor mop	3	200.00	600.00
	pcs	Dust pan	3	58.00	174.00
	pcs	Waste can (medium)	10	50.00	500.00
	pcs	Tambo	6	65.00	390.00
	btls.	Liquid glass cleaner 500 ml	5	295.00	1,475.00
		VP for Administration			
	boxes	HP 85A toner	2	3,000.00	6,000.00
	pc	Scotch tape holder big heavy duty	1	74.00	74.00
	unit	Computer table	1	1,100.00	1,100.00
	pcs	Waste bin (mesh type for paper)	2	550.00	1,100.00
	set	Computer speaker	1	250.00	250.00
		***********Next Pages**********			
(Total Amount in Words)				P	

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SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/BURS:*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

Appendix 61

PURCHASE ORDER

Marinduque State College

Supplier:	JAEGO GENERAL MERCHANDISE	*P.O. No.:*	164-044
Address:	San Miguel, Boac, Marinduque	*Date:*	*August 5, 2016*
TIN:	102-219-005-000	*Mode of Procurement: Public Bidding*	

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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Accounting			-
	reams	Bond paper short	10	123.00	1,230.00
	reams	Book paper short	2	135.00	270.00
	reams	Oslo paper	2	140.00	280.00
	boxes	Ballpen black	3	40.80	122.40
	box	Ballpen blue	1	40.80	40.80
	pcs	Correction tape	8	15.00	120.00
	pcs	Folder short	14	2.75	38.50
	pcs	Folder long	12	3.20	38.40
	boxes	Fastener metal	2	30.00	60.00
	boxes	Fastener plastic	2	24.00	48.00
	pcs	Glue	2	12.00	24.00
	boxes	Pencil	2	72.00	144.00
	pcs	Ring binder-1"	2	30.00	60.00
	pcs	Ring binder-1.5"	2	40.00	80.00
	pcs	Ring binder-2"	2	58.00	116.00
	box	Binder clip-1"	1	16.00	16.00
	box	Binder clip-2"	1	60.00	60.00
	boxes	Staple wire	3	24.00	72.00
		*********Next Pages*********			
(Total Amount in Words)				P	

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Date

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MERIAN CATAJAY-MANI, Ed. D.

SUC President II

Fund Cluster:

Funds Available:

FLORIZA P. BUENASEDA

Chief Accountant II

ORS/BURS No.:

Date of the ORS/BURS:

Amount:

Appendix 61

PURCHASE ORDER

Marinduque State College

Supplier:	JAEGO GENERAL MERCHANDISE	*P.O. No.:*	*164-044*
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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Puncher	2	128.00	256.00
	pads	Columnar 16 columns	3	54.00	162.00
	pcs	Brown Envelope long	10	1.50	15.00
	pcs	Brown envelope short	13	1.40	18.20
	pcs	Clear folder	10	13.00	130.00
	pcs	Alcohol	3	95.00	285.00
	pcs	Stamp pad ink	2	33.00	66.00
	pcs	Scotch tape 1"	2	14.00	28.00
	boxes	Paper clip big	2	19.00	38.00
	boxes	Paper clip small	2	10.00	20.00
	pcs	Samsung ML 1860 toner	7	2,940.00	20,580.00
	units	Printer Epson L120 Continuous Ink System	4	5,990.00	23,960.00
	btls	Ink for new printer - UV Dye Ink	50	85.00	4,250.00
	pcs	HP laserjet P1006 ink - # 35A	3	3,130.00	9,390.00
	pcs	Samsung ML 1860 - # 104	3	2,940.00	8,820.00
	pcs	Expanded folder	100	9.50	950.00
	pcs	File system	100	80.00	8,000.00
	pcs	Staple wire remover	4	12.00	48.00
	pcs	Stamp pad	5	32.00	160.00
		*********Next Pages*********			
(Total Amount in Words)				P	

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SUC President II

Fund Cluster:	*ORS/BURS No.:*
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FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

PURCHASE ORDER

Marinduque State College

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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Stamp pad ink	5	33.00	165.00
	pcs	Folder , long	200	3.20	640.00
	pcs	Folder, short	200	2.75	550.00
	pcs	Smart Call cards (Cashier, CAO, GS, HR, Supply)	42	355.00	14,910.00
		Office of the Planning & Development			-
	pc	Canon ink tank CLI-36 color	1	1,150.00	1,150.00
	pc	Canon ink tank CLI-36 black - PG135	1	850.00	850.00
	btls.	EPSON ink bottle T6642 (cyan)	2	348.00	696.00
	btls.	EPSON ink bottle T6643 (magenta)	2	348.00	696.00
	btls.	EPSON Ink bottle T6644 (yellow)	2	348.00	696.00
	btls.	EPSON ink bottle T6641 (black)	4	348.00	1,392.00
		BAC			-
	pcs	Folder, long, white	50	3.20	160.00
	pcs	File box, black	10	80.00	800.00
	pcs	Record book, 300 leaves	3	45.00	135.00
	pcs	Flashdrive, 8GB	2	220.00	440.00
	pcs	Sticky notepads (size: 2x3/3x4)	5	24.00	120.00
	pcs	Call and text card (Smart-sim)	3	355.00	1,065.00
	pc	External Hard drive 1TB	1	3,900.00	3,900.00
		**********Next Pages**********			
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	Monolaser printer black & white, 16 ppm,	1	5,990.00	5,990.00
		1200x1200 dpl, U - **HP P1102**			
		BSIT/BSIS BOAC CAMPUS			
	pcs	Expandable Folder long (maroon)	54	9.50	513.00
		Research and Extension-IECMDO			
	pcs	Black printer ink (HP laserjet 85A)	2	3,000.00	6,000.00
	reams	Book paper, Hard copy, short	2	148.00	296.00
	reams	Book paper, Hard copy, long	2	170.00	340.00
	pcs	Expandable Folder, long	5	9.50	47.50
	pcs	Expandable folder, short	5	9.00	45.00
	pcs	Expandable envelope, long	3	11.00	33.00
	pcs	Expandable envelope, short	3	10.00	30.00
	boxes	Push pin	2	14.00	28.00
	boxes	Staplewire #35	2	24.00	48.00
	box	Fastener	1	24.00	24.00
	boxes	Paper clip (small)	2	10.00	20.00
	boxes	Paper clip (big)	2	19.00	38.00
	bottle	Alcohol, 70% ethyl 250-500 ml	1	95.00	95.00
		**********Next Pages**********			
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Research unit			-
	reams	Book Paper, 500shts. (long) subs. 20	20	155.00	3,100.00
	reams	Book Paper, 500shts. (short) subs. 20	15	135.00	2,025.00
	rolls	Transparent tape, 24mm width, 50m length	3	18.00	54.00
	doz.	Expanded Folder Long	1	114.00	114.00
	doz.	Folder long	4	38.40	153.60
	pcs	Photo paper (short or A4)	100	7.50	750.00
	bxs	Rubberband - small	2	19.00	38.00
	packs	Special paper long (white)	3	23.00	69.00
	packs	Special paper long (yellow)	3	23.00	69.00
	packs	Special paper short (cream)	3	21.00	63.00
	pcs	Rtapler heavy duty	2	95.00	190.00
	bxs	White board marker (red)	4	504.00	2,016.00
	bxs	White board marker (blue)	4	504.00	2,016.00
	bxs	White board marker (black)	4	504.00	2,016.00
	pcs	White board marker ink (red)	3	94.00	282.00
	pcs	White board marker ink (blue)	3	94.00	282.00
	pcs	White board marker ink (black)	3	94.00	282.00
	btl	Epson-T6641 Ink Bottle 70 ml, Black	1	348.00	348.00
		**********Next Pages**********			
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	bxs	Ballpen (blue)	4	40.80	163.20
	pcs	Sign pen (blue)	24	15.00	360.00
	packs	Board 185gsm (brilliant White), short	30	25.00	750.00
	packs	Board 185gsm (brilliant White), long	30	26.00	780.00
	bxs	Staple wires No.35	6	24.00	144.00
	bxs	Paper clip, jumbo, vinyl coated	3	20.00	60.00
	bxs	Paper clip, short, vinyl coated	3	10.00	30.00
	pads	Post-it notepad - 2" x 3"	5	16.00	80.00
	pcs	Scotch tape, 1"clear	6	14.00	84.00
	pcs	Push pin	4	15.00	60.00
	bxs	Thumbtacks	4	10.00	40.00
	btls.	White board marker, ink refill, (black)	10	94.00	940.00
	btls	Permanent ink, refill, black	3	79.00	237.00
	bxs	Plastic paper fastener	6	24.00	144.00
	pcs	Expandable Folder - long	200	9.50	1,900.00
	pcs	Stamp pad (violet)	2	35.00	70.00
	pc	Rubber Stamp	1	800.00	800.00
	btls	EPSON Bottled Ink (black) T6641	6	348.00	2,088.00
	btls	EPSON Bottled Ink (Yellow) T6644	3	348.00	1,044.00
		**********Next Pages**********			
(Total Amount in Words)				P	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

JAEGO GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Very truly yours,

MERIAN CATAJAY-MANI, Ed. D.

SUC President II

Fund Cluster:	*ORS/BURS No.:*
Funds Available:	*Date of the ORS/BURS:*
FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

Appendix 61

PURCHASE ORDER

Marinduque State College

Supplier:	JAEGO GENERAL MERCHANDISE	P.O. No.:	164-044
Address:	San Miguel, Boac, Marinduque	Date:	August 5, 2016
TIN:	102-219-005-000	Mode of Procurement: Public Bidding	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Marinduque State College - Boac	Delivery Term:	Fifteen (15) Working Days
Date of Delivery:	7 Working days upon acceptance	Payment Term:	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	btl	Epson-T6644 Ink Bottle 70 ml, yellow	1	348.00	348.00
	btl	Epson-T6642 Ink Bottle 70 ml, cyan	1	348.00	348.00
	btl	Epson-T6643 Ink bottle 70 ml, magenta	1	348.00	348.00
		Office of the President- College and Board Secretary			-
	cart	Samsung ML 1660 toner - #104	1	2,940.00	2,940.00
	pcs	File System	10	80.00	800.00
	pcs	Cellphone load (300)	10	355.00	3,550.00
	pcs	Certificate frame (short)	5	120.00	600.00
	pcs	Photo frame 8x13	2	150.00	300.00
	pcs	HP21 & 22 combo pack	3	1,490.00	4,470.00
	pcs	Rubber stamps	2	800.00	1,600.00
		Office Of The President-Records Office			-
	reams	Book Paper (long/white)	8	155.00	1,240.00
	reams	Book Paper (short/white)	8	135.00	1,080.00
	pcs	File system	10	80.00	800.00
	pcs	Folder (long/white)	75	3.20	240.00
	pcs	Folder (short/white)	133	2.75	365.75
	pcs	Glue 130g	1	42.00	42.00
	pc	HP Deskjet 2060 black - # 704	1	400.00	400.00
		**********Next Pages**********			
(Total Amount in Words)				P	

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Very truly yours,

MERIAN CATAJAY-MANI, Ed. D.

SUC President II

Fund Cluster:

Funds Available:

FLORIZA P. BUENASEDA

Chief Accountant II

ORS/BURS No.:

Date of the ORS/BURS:

Amount:

PURCHASE ORDER

Marinduque State College

Supplier:	JAEGO GENERAL MERCHANDISE	*P.O. No.:*	164-044
Address:	San Miguel, Boac, Marinduque	*Date:*	*August 5, 2016*
TIN:	102-219-005-000	*Mode of Procurement: Public Bidding*	

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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pc	HP Deskjet 2060 colored - # 704	1	400.00	400.00
	ream	Neon Paper (ass. Colors)	1	150.00	150.00
		Physical Facilities			-
	boxes	Gun tucker staple wire #506 (3/8)	3	500.00	1,500.00
	reams	Bond paper short	5	123.00	615.00
	pcs	Folder long (off white)	30	3.20	96.00
	pcs	Folder short (off white)	30	2.75	82.50
	pcs	Brown envelope (long)	50	1.50	75.00
	pads	Yellow pad paper	5	30.00	150.00
	pcs	Black ballpen (branded)	30	3.40	102.00
	pcs	Pencil #2	12	6.00	72.00
	btls	Correction fluid	2	32.00	64.00
	rolls	Masking tape (one inch)	4	16.00	64.00
	rolls	Adhesive Tape (one inch)	4	14.00	56.00
	pcs	Sign pen (0.5)	12	15.00	180.00
	bxs	Push pin	2	14.00	28.00
	ream	Bond Paper A3	1	390.00	390.00
	pairs	Scissors	3	22.00	66.00
	pcs	Cutter	3	15.00	45.00
		*********Next Pages*********			
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Funds Available:

FLORIZA P. BUENASEDA

Chief Accountant II

ORS/BURS No.:

Date of the ORS/BURS:

Amount:

PURCHASE ORDER

Marinduque State College

Supplier:	JAEGO GENERAL MERCHANDISE	*P.O. No.:*	164-044
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Date of Delivery:	7 Working days upon acceptance	*Payment Term:*	Ten (10) Working Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	rolls	Toilet paper	18	15.00	270.00
		Office Of the Sports Director			-
	reams	Bond Paper Substance 20 (short)	3	123.00	369.00
	pcs	Folder short (white)	15	2.75	41.25
	pcs	Folder Long (white)	15	3.20	48.00
	pcs	File system Double (dark blue)	5	160.00	800.00
	pcs	Toner Cartridge (Samsung ML-1660) -#104	2	2,940.00	5,880.00
	pcs	Glue (40gms)	5	12.00	60.00
	rolls	Scotch tape , 2"	5	20.00	100.00
	pc	Record book (500 pages)	1	55.00	55.00
	pcs	AA Battery	20	6.50	130.00
	pcs	Certificate holder w/ glass (8 1/2x11)	15	120.00	1,800.00
	pcs	Pentel pen (permanent)	5	34.00	170.00
	pcs	Pentel pen (ink refill/permanent)	2	79.00	158.00
	pcs	Sign Pen (black)	10	15.00	150.00
		Office Of the Director, Culture and Arts			
	pc	Samsung Toner (ML-1660) - #104	1	2,940.00	2,940.00
	reams	Bond Paper Substance 20 (short)	2	123.00	246.00
		*********Next Pages*********			
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MERIAN CATAJAY MANI, Ed. D.
SUC President II

Fund Cluster:
Funds Available:

FLORIZA P. BUENASEDA
Chief Accountant II

ORS/BURS No.:
Date of the ORS/BURS:
Amount:

PURCHASE ORDER

Marinduque State College

Supplier:	JAEGO GENERAL MERCHANDISE	*P.O. No.:*	164-044
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply Office			
	carts	Ink for Epson L120 T6641, black	3	348.00	1,044.00
	carts	Ink for Epson L120 T6642, cyan	4	348.00	1,392.00
	carts	Iink for Epson L120 T6643, magenta	3	348.00	1,044.00
	carts	Ink for Epson L120 T6644, yellow	3	348.00	1,044.00
	reams	Colored bond paper, yellow	8	155.00	1,240.00
	reams	Colored bond paper, green	5	155.00	775.00
	bxs	Staple wire #35	2	24.00	48.00
	reams	Bond paper, short	5	123.00	615.00
	pcs	Folder, long, white	100	3.20	320.00
	pcs	Folder, short, white	50	2.75	137.50
	btls	Glue	3	12.00	36.00
	pcs	Ballpen	12	3.40	40.80
	pcs	Pencil	12	6.00	72.00
	pcs	Correction tape	6	15.00	90.00
	box	Signpen	1	180.00	180.00
	btl.	Liquid glass cleaner	1	295.00	295.00
	bxs	File box, long single	15	80.00	1,200.00
	rolls	Packaging tape	3	22.00	66.00
		**********Next Pages**********			
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FLORIZA P. BUENASEDA Chief Accountant II	*Amount:*

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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	bxs	Fastener, plastic	8	24.00	192.00
	btls	Alcohol, 40%	3	90.00	270.00
	bxs	Paper clip big	6	19.00	114.00
	bxs	Paper clip small	6	10.00	60.00
	box	Binder clip 2"	1	60.00	60.00
	box	Binder clip 1"	1	17.00	17.00
	bxs	HP Laserjet Toner No. 85A	2	3,000.00	6,000.00
		Health Services Unit			
	pcs	Ballpen (black-fiber castle)	24	12.00	288.00
	reams	Bond paper (short) subs 20	6	123.00	738.00
	rolls	Scotch Tape 1"	6	14.00	84.00
	pcs	Pentel pen (black)	6	15.00	90.00
	bxs	Fastener plastic	5	24.00	120.00
	pcs	Brown envelop (short)	500	1.40	700.00
	pcs	Brown envelop (long)	500	1.50	750.00
	pcs	Pencil	12	6.00	72.00
	pcs	Folder (short)	100	2.75	275.00
	pcs	Folder(long)	100	3.20	320.00
	pcs	Correction tape	6	15.00	90.00
		***********Next Pages**********			
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