



Republic of the Philippines  
**MARINDUQUE STATE COLLEGE**  
 Tanza, Boac, Marinduque

**ANNUAL PROCUREMENT PLAN**  
 FOR THE YEAR 2015  
**FUND 101 (CAPITAL OUTLAY)**

**LEGENDS Used:**

**ADMIN** Administrative Department  
**PB** Public Bidding

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)			
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/Turnover	Total	MOOE		CO		
	<b>FIRST QUARTER:</b>																					
	<i>Purchase of Construction Supplies &amp; Materials</i>	GSO and Physical Facilities Unit																FUND 101 Capital Outlay				
ADMIN	* Repair of Laboratory Room of SIT Automotive Technology , Replacement of Awning windows with steel casement windows	GSO and Physical Facilities Unit	PB		1/26/2015		2/16/2015	2/16/2015	2/16/2015	2/16/2015	2/16/2015	18-Feb-15	2/23/2015	2/26/2015	3/11/2015	3/12/2015		422,000.00		422,000.00		
	<i>Construction of Building</i>																					
ADMIN	* Construction of a 1-storey 4 classroom	GSO and Physical Facilities Unit	PB-Design & Build	1/19/2015	2/2/2015	2/12/2015	2/23/2015	2/23/2015	2/23/2015	2/23/2015-3/2/2015	3/3/2015-3/9/2015	3/10/2015-3/16/2015	3/17/2015-3/26/2015	3/30/2015	4/13/2015	4/14/2015		3,000,000.00		3,000,000.00		
ADMIN	* Construction of a 3-storey 6-classroom building SENG Bldg. Completion-Phase 2	GSO and Physical Facilities Unit	PB-Design & Build	1/19/2015	2/2/2015	2/12/2015	2/23/2015	2/23/2015	2/23/2015	2/23/2015-3/2/2015	3/3/2015-3/9/2015	3/10/2015-3/16/2015	3/17/2015-3/26/2015	3/30/2015	4/13/2015	4/14/2015		8,000,000.00		8,000,000.00		
ADMIN	* Construction of a 2-storey 8-classroom Building	GSO and Physical Facilities Unit	PB-Design & Build	1/19/2015	2/2/2015	2/12/2015	2/23/2015	2/23/2015	2/23/2015	2/23/2015-3/2/2015	3/3/2015-3/9/2015	3/10/2015-3/16/2015	3/17/2015-3/26/2015	3/30/2015	4/13/2015	4/14/2015		6,300,000.00		6,300,000.00		
ADMIN	* Construction of a 3-storey 12-classroom building	GSO and Physical Facilities Unit	PB-Design & Build	2/16/2015	3/2/2015	3/12/2015	3/23/2015	3/23/2015	3/23/2015	3/23/2015-3/30/2015	4/6/2015-4/10/2015	4/13/2015-4/17/2015	4/20/2015-22/2015	4/23/2015	5/6/2015	5/7/2015		8,417,000.00		8,417,000.00		
																		<b>TOTAL</b>	<b>26,139,000.00</b>	<b>-</b>	<b>26,139,000.00</b>	

**DEFINITION**

- PROGRAM (BESF)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the
- PROJECT (BESF)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification;
- Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project

**Remarks**

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.  
 Breakdown into mooe and co for tracking purposes; aligned with budget documents  
 Any remark that will help GPPB track programs and projects

Prepared By

ENGR. NELSON RUFINO M. MONTEJO  
 Chairman, Bids and Awards Committee

Certified Budget Available:

FLORIZA P. BUENASEDA, CPA  
 College Accountant

Recommending Approval:

CARMELO JOMEL A. LEAL  
 Administrative Office V, Budget Officer

Approved By:

HOMER L. MONTEJO, ESQ. D.  
 Vice President for Administrative Affairs

LEODEGARIO M. JALOS, Jr., Ed. D.  
 Officer-in-Charge, Office of the President